



Wilkes University Safety Committee

Meeting: March 2018

Date: 3/15/18 **Time:** 3:00 **Location:** Facilities Conference Room

Attendance:

- | | | |
|---|---|---|
| <input checked="" type="checkbox"/> Mitch Adams | <input type="checkbox"/> Maria Bianco | <input checked="" type="checkbox"/> Chris Jagoe (Co-chair) |
| <input type="checkbox"/> Thomas Dunsmuir | <input checked="" type="checkbox"/> Marleen Troy | <input checked="" type="checkbox"/> Charles Cary (Co-chair) |
| <input type="checkbox"/> Joshua Savitski | <input checked="" type="checkbox"/> Justin Kraynack | <input checked="" type="checkbox"/> Mike Baltrusaitis (Advisor) |
| <input checked="" type="checkbox"/> Debbie Schieber | <input checked="" type="checkbox"/> Kathy Malcom | <input type="checkbox"/> Ryan Bowers (Advisor) |
| <input type="checkbox"/> Jim Weaver | | |

- I. **Call to Order**
- II. **Quorum Count/Roll Call** Quorum met
- III. **Review/Approval of Minutes** Approved
- IV. **Standing Items**

No.	Topic	Discussion	Presenter
1.	Building Evacuation Plans	Cocciardi (Tyler) will be meeting with Debbie the week of 3/19 to review residence halls to finalize the development of each plan.	Mike/Debbie
2.	Eye Wash Stations	Dean Hudson reviewed and will discuss with chairs at meeting on 3/16/18. Issue with tags that interfered with operation of stations has been addressed (sticker).	Justin
3.	Lab Inspections	Mike will request that Ryan forward reports to Justin.	Justin/Mike
4.	Machine Safety SOPs	Ongoing (Cocciardi- Ryan)	Mike
5.	Active Shooter Presentations	Presentations continue, now by request. Over 90 employees/students have attended the multiple sessions provided by Chris and Justin.	Chris



V. New Business

No.	Topic	Discussion	Presenter
1.	Fire Drills	Completed, no issues with compliance or systems.	Debbie, Justin
2.	Theater Lighting	Reviewing possible replacement of lighting systems in Theater. Mike recommended that Cocciardi inspect for asbestos prior to renovation.	Charlie
3.	Stop the Bleed	Chris reported that Campus Safety will be trained in Stop the Bleed.	Chris
4.	Stark Sprinklers	Charlie reported that the fire code inspector is requesting a phasing of activation in Stark (e.g. per floor), rather than waiting until the entire system is ready.	Charlie
5.	Sidewalks	Now that freeze/thaw cycles are increased, there is a potential issue with raised sidewalks. The Committee will provide awareness on reporting raised sidewalk issues to Facilities for demarcation and/or repair.	Charlie
6.	Bed Bugs in Residence Halls	Debbie reported two cases of potential bed bugs in residence halls. Charlie reported that procedures are in place to contract all work out, nothing performed in house.	Debbie
7.	OSHA Logs	Kathy reported injury logs for comparison and discussion: 2015: 9 reports, 0 days lost, 59 restricted days 2016: 10 injuries, 0 days lost, 71 restricted days 2017: 9 injuries, 69 days lost, 136 restricted days	Kathy

VI. Accident Review

1. **EMPLOYEE:** Fall on ice (elbow, back, head contusion), 1 lost day.
2. **STUDENTS:** x6, including weight room injury, x2 falls on ice, student passing out, lab accident with cut finger, and a student hit by a car.

VII. Adjourn