

## Graduate Assembly Instructions - Masters and Doctoral (10:00 AM Ceremony)



### **Congratulations on your big day!**

Here are important step-by-step instructions that we ask you to follow in order to line up in the proper order and have a seamless procession over to the Ceremony at the McHale Athletic Center.

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#### **Step 1: Please go to your assigned floor in the Henry Student Center Building (84 West South Street).**

- If you are graduating with a Master of Arts in Creative Writing, Master of Business Administration, Master of Science in Bioengineering, Master of Science in Engineering Management, Master of Science in Mechanical Engineering, Master of Arts in Teaching, or Master of Science in Education, you will line up on the first floor of the Henry Student Center.
- If you are graduating with a Master of Science in Nursing or a Post Graduate Certificate in Nursing, you will line up on the second floor of the Henry Student Center.
- If you are graduating with a Master of Fine Arts in Creative Writing, Doctor of Pharmacy, Doctor of Nursing Practice, Doctor of Education, or Doctor of Philosophy in Nursing, you will line up on the third floor of the Henry Student Center.

#### **Step 2: When you arrive at your assigned floor, you will notice signs listing different degrees. Please gather around the sign that corresponds to your particular degree by no later than 8:55 AM.**

*Note: There are staff members walking around if you need help putting on your Commencement attire. In addition, there are tables on each floor with miscellaneous supplies such as extra tassels, caps, bobby pins, mints and zipper pulls.*

#### **Step 3: At 9:00 AM assigned staff members on each floor will make announcements and begin to line you up in single file according to the order you are listed in the Commencement Program.**

*Note: The staff members will be handing you an index card with your information on it. Please hold on to that card and present it to the Dean on the ramp next to the podium when you walk up to the stage to receive your diploma.*

#### **Step 4: The Procession will exit the front doors of the Student Center at approximately 9:45 AM. The graduates from the first floor of the Student Center will leave first, followed by the graduates on the second, and then third floor.**

#### **Step 5: The Procession will cross West South Street (lead by the Pipe and Drum Band), move past the John Wilkes statue (rub his boots for good luck), and then down the Gateway towards the McHale Athletic Center. The faculty will be waiting to meet you outside of the Karambelas Center.**

#### **Step 6: The Procession will progress into the McHale Athletic Center. The Deans will lead you on the correct path and the ushers will be standing next to the rows to count everyone into the appropriate seats.**

(See reverse side of this sheet for procession path.)

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## Procession in the McHale Athletic Center

