

Constitution for WEBS (Women Empowered By Science)

Article I (Organization)

Section 1- Name

The name of this organization shall be Women Empowered by Science, more commonly known by the acronym, WEBS.

Section 2- Purpose

The purpose of WEBS is to expose young girls (grades 6-8) to the field of science, as well an introduction to what Wilkes has to offer them. Specifically its goals are to:

- a) Give young women the opportunity to explore various fields of science through hands on experience in Wilkes laboratories.
- b) Provide information on careers in the sciences.
- c) Provide information regarding programs at Wilkes, and show them what it has to offer them in the future.
- d) To support and encourage young women to enter a science field.
- e) Provide role models and mentors, because WEBS participants will be working with and interacting with Wilkes students, faculty, and staff.
- f) Plan and implement the annual Adventures in Science Program.

Section 3- Government

This Student Section shall be governed by this constitution and the rules and regulations of Wilkes University.

Article II (Membership)

Section 1- Qualifications

WEBS is open to all Wilkes University Undergraduate Students and will not discriminate against any individual(s) for reasons of race, color, creed, religion, sexual orientation, national origin, age, or handicap.

Section 2- Member Rights

Members who are within good standing with Wilkes University, as well as have attended at LEAST 2/3 of the meetings held by WEBS.

ARTICLE III

Section 1- Officers

- a. The Officers of this Student Section Shall be a President, a Vice President, a Secretary, and a Treasurer. (If all major sciences, Engineering, Pharmacy, Bio and Chem, and Neuro aren't represented, then a special officer will be put in place to ensure equal representation for all sciences.)
- b. The officers shall be elected no later than May for a one- year term beginning July 1 and ending June 30.
- c. The President and Treasurer must resign from their position if they are not taking classes on the Wilkes-Barre campus during Fall or Spring quarter of their elected term. An absence in any other Executive Council position will be filled with an interim replacement.
- d. A vacancy in the office of President shall be filled by the Vice President. A vacancy in any other office shall be filled by special election of the Student Section's voting members for the remainder of that term of office.

Section 2- Duties

- a. The President shall:
 1. Preside at all meetings of the Student Section
 2. Prepare the annual report of this Student Section's activities, obtain the Faculty Advisor's (if applicable) counter- signature(s) and submit the report to the Student Members committee prior to April 15.
 - (3) Schedule all General and Executive Council meetings.

(4) Organize chapter elections.

(5) Register with the Wilkes University Office of Student Activities.

(6) Correspond with the Wilkes University Office of Student Affairs concerning upcoming WEBS events.

(7) Assume all other executive duties not otherwise delegated.

b. The Vice President shall:

(1) Perform all duties of the President in the absence, or at the request, of that officer.

(2) Facilitate communication between the Executive Board and the President.

(3) Perform any other duties assigned by the Executive Council.

(4) Attend all Executive Council meetings.

c. The Secretary shall:

(1) Keep minutes of all meetings of this Student Section and of the Executive Council and relay them to the members.

(2) Record the activity documentation sheets for WEBS events.

(3) Process member applications.

(4) Keep a record of active members.

(5) Conduct all Student Section correspondence.

(6) Attend all Executive Council meetings.

d.) The Treasurer shall:

(1) Pay all bills authorized by the Executive Council.

(2) Keep an exact account of all receipts and expenditures and report them to the Student Members at the beginning of each meeting.

(3) Keep an exact account of all receipts and expenditures and report them to Wilkes University Student Government as they are received.

(4) Attend all Executive Council meetings.

(5) Be responsible for all fundraising events/activities.

ARTICLE IV- EXECUTIVE COUNCIL

The affairs of this Student Section shall be managed by an Executive Council consisting of the President, Vice President, Secretary, and Treasurer, one person from each science group listed above, Fundraising Director, Social Director, and Publicity Director. The WEBS faculty advisor shall also be considered a member of the aforementioned executive board.

ARTICLE V – MEETINGS

This Student Section shall hold meeting as often as seen necessary in the eyes of the exec board, as well as the once monthly meetings with the WEBS participants.

ARTICLE VIII – AMENDMENTS

These Bylaws may be amended by two- thirds vote of a quorum of this Student Section, provided the amendment shall have been proposed at least one meeting prior to the time of voting. After acceptance by the membership, an amendment must be submitted to the Student Activities Committee Chair.