

## Important Terms

### Wilkes-University Enrollment Status Policy:

In determining enrollment status, Wilkes-University includes all credit courses offered through resident instruction and distance education. Credits earned by credit-by-exam or credit-by-portfolio, and courses enrolled as "audit" are excluded from the calculation. The reported enrollment status for the three enrollment periods (fall, spring and summer) is determined as follows:

#### Undergraduate

Most undergraduate programs at Wilkes-University require full time enrollment (12 or more credits per semester). Note that most academic programs require between 14-18 credits each semester based on the progression of the curriculum. Financial assistance from University sources requires full time enrollment. All institutional grants and scholarships are subject to this policy.

With the exception of the federal Pell Grant, all other sources of state and federal grants and loans require a minimum of half time enrollment (6 credits per semester)

#### Graduate (Masters, DNP, EDD)

Graduate students must maintain at least half time status to receive Federal Direct Stafford or Graduate PLUS Loans. Half time status for graduate programs is typically defined as 6 credits each semester based on the progression of the curriculum. Graduate students enrolled in fewer than 6 credits who are working on a thesis or dissertation may be eligible for federal loans if one of the following special circumstances apply:

SPECIAL CIRCUMSTANCES:

1. After completing all required coursework, a master's level student may be considered half-time while enrolled in a 3 credit hour thesis course. This half-time status may be maintained for two semesters.
2. After entering candidacy status, a doctoral student may be considered full-time while enrolled in a 3 credit hour dissertation course. A doctoral candidate may maintain full-time status in this fashion until completion of the number of dissertation credit hours specified by their program and designated on the plan of study.

#### Graduate (PhD)

PhD students must maintain at least half time status to receive Federal Direct Stafford or Graduate PLUS Loans. Half time status for PhD students is defined as 3 credits each semester based on the progression of the curriculum.

### Enrollment Chart:

#### Undergraduate

Enrolled Credits	Enrollment Status
12+	Full-Time
9-11	Three Quarter Time
6-8	Half-Time
Less than 6	Less than Half-Time

#### Graduate (Masters, DNP, EDD)

Enrolled Credits	Enrollment Status
9+	Full-Time
6	Half-Time
Less than 6	Less than Half-Time (Refer to "Special Circumstances" for Exceptions)

#### Graduate

**Important Terms**

**(PhD)**

<b>Enrolled Credits</b>	<b>Enrollment Status</b>
6+	Full-Time
3	Half-Time
Less than 3	Less than Half-Time