**CHALLENGE EXAM REQUEST**

**NAME \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ WIN \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**COURSE TO BE CHALLENGED \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ CREDITS \_\_\_\_\_\_\_\_\_**

**INSTRUCTOR(S) ADMINISTERING EXAM**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ please print**

**APPROVAL SIGNATURES REQUIRED:**

**DEPARTMENT CHAIRPERSON \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE \_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**DEAN OF COLLEGE/SCHOOL \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE \_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**AFTER APPROVAL SIGNATURES HAVE BEEN OBTAINED, STUDENT MUST PAY THE CHALLENGE**

**EXAM FEE AT THE BURSAR’S OFFICE. NO CHALLENGE EXAM CAN BE GIVEN UNTIL PAYMENT IS MADE.**

**PAYMENT RECEIPT MUST BE ATTACHED TO THIS FORM.**

**STUDENT - PRESENT THIS FORM AND THE PAYMENT RECEIPT TO THE CHAIRPERSON OF**

**THE DEPARTMENT OVERSEEING THE CHALLENGE EXAM SO THAT THE CHALLENGE EXAM**

**CAN BE SCHEDULED AND ADMINISTERED.**

**INSTRUCTOR ADMINISTERING CHALLENGE EXAM – PLEASE INDICATE WHETHER THE**

**STUDENT HAS SUCCESSFULLY CHALLENGED THE COURSE INDICATED AND SIGN BELOW.**

**RETURN ALL FORMS TO THE DEPARTMENT CHAIRPERSON.**

**\_\_\_\_\_ Challenge Exam Successful \_\_\_\_\_ Challenge Exam NOT Successful**

**INSTRUCTOR SIGNATURE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**COURSE TO BE TRANSCRIPTED \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ # CREDITS \_\_\_\_\_\_\_\_\_\_\_\_\_**