

Graduate Education Master Schedule & Registration Procedures

84 West South Street, Wilkes-Barre, Pennsylvania 18766 | 1-800-WILKES-U ext. 4671 | Fax 570-408-4905 | www.wilkes.edu/graded

MyWilkes Portal

Current graduate students have 24/7 online access to their records and accounts from the Wilkes portal. To access the MyWilkes portal go to portal.wilkes.edu and use your email user name (firstname.lastname) and password to log in. The default password is upper case initial of your last name, lower case initial of your first name, last 6 digits of your WIN. ex: Joe Doe, WIN(900123456), password = Dj123456 NOTE: If you have previously changed your password, you must use your changed password. Click on the 'Student Services' tab to access the registration links and other important services. If you have any problems, please call the Help Desk @ 1-866-264-1462.

Registration

Registration will open early morning at 12:01am on Thursday, February 9th. Online registration is preferred and available through the MyWilkes portal. Registrations are on a first-come, first-served basis. Be sure to register for the correct CRN#, course & section from this schedule. Wilkes will not be responsible for an incorrect course enrollment. Do NOT try to register online from school computers guarded by firewalls as our registration site may be blocked. Telephone registrations are not accepted..

*Note: If it has been longer than 1 year since your last course, you will NOT be able to register online without first being readmitted in our system. Go to <https://wilkes.edu/academics/graduate-programs/masters-programs/graduate-education/graduate-readmittance-form.aspx> Do not submit a new application. It will take approximately 24-48 hours for the readmit to be processed and for online registration to be available to you. You must know your email user name & password to register online.

Courses with less than 8 enrolled one week prior to the scheduled start may be cancelled, so register early if you intend to take a class. Registration for online courses closes 1 week before the start date to allow the necessary set-up time for student access to the course.

Important

- *Certification Only or Letter of Endorsement Programs:* Register for CRN# 20067 when completing your last course.
- All courses will have a \$75 Course Fee per course attached to your invoice
- Review the Student Payment & Accounts Receivable Policy at www.wilkes.edu/GradEd & select Tuition/ Payment Options

Every student is issued a Wilkes ID# (WIN) to use as his/her student number. Memorize your WIN and use it for all communications with Wilkes. It begins with 900 and is displayed on all grade reports, invoices and transcripts. If you cannot locate your WIN, you must contact the Wilkes University Help Desk @ 1-866-264-1462. Graduate Education cannot give out that information. New graduate students are sent a Wilkes WIN and email account after their application is processed.

Visit our web site (www.wilkes.edu/GradEd) for degree program requirement checklists, textbook info, current class enrollment, full course updates, and updated schedule info.

Textbooks

Books are posted online. Please refer to the Graduate Ed web page for the most current info on required books and how to purchase them. Go to www.wilkes.edu/GradEd & select Textbook Information.

Graduating Students *** IMPORTANT NOTE***

If completing your last course this semester, register for CRN# 20062 - GRD OOOB. Students must be fully admitted into their program in order to register for graduation. A \$170 graduation fee is added to your tuition invoice. The deadline for registering for Summer graduation is July 1, 2023, extra fee for late graduation adds. Contact your advisor NOW for a graduation audit to be sure you meet all degree requirements.

New Students

Any student who has never taken a Wilkes graduate course must submit a Wilkes graduate application before registering for a class. Apply online at www.wilkes.edu/applyonline

Drops & Adds

To drop or add a course once registered, call 800-945-5378, ext. 4671 or 4663. You must call to drop BEFORE class begins, or you WILL BE charged a portion of tuition even if you did not attend or log into class. You can also drop yourself from a course online if the semester has not yet started.

Fee Structure for Graduate Education Students/Courses

Tuition/Fee: The 2023-24 tuition rate is currently TBA. All courses will have an additional \$75 per course fee attached. Please visit www.wilkes.edu/GradEd for new rates. Courses need to be paid in full within two weeks before your course starts.

Tuition payment options

Prior to the beginning of each semester, invoices listing all current semester charges and approved financial aid are available via portal.wilkes.edu to all registered students.

Student tuition bills are prepared by term and are due two weeks prior to the start of the semester. Paper bills are not mailed, however all billing statements can be accessed via the Wilkes student portal and a notification is sent to your Wilkes email. You will only receive notification via mail if your account is past due.

Wilkes will accept Visa, Mastercard, American Express, or Discover. Personal check or money orders will also be accepted for payment. Telephone payments NOT accepted.

Note: A "finance hold" preventing future course registration and/or issuing of grade reports, transcripts & graduation clearances is placed on any student account with a past-due balance until full payment is received and processed.

Class confirmations are NOT mailed to students

If a course is full or cancelled, you will be notified. If we do not contact you, your class is a go, so attend class on the dates listed on the course schedule.

Attention Students

- All courses will have a \$75 Course Fee per course attached to your invoice.
- Student tuition bills are prepared by term and are due two weeks prior to the start of the semester.

Autism Endorsement -online program - \$75 Course Fee - Use Fee per course								
	20133	AUT 501	INA	Autism Diagnosis and Treatment	Criste Holliman	May 15 - August 6	Online; MS Word preferred	
Educational Leadership W/ K-12 Principal Certification - \$75 Course Fee - Use Fee per course								
	20134	ED 517	INA	The Principal as Educ Leader	Smargiassi	May 15 - August 6	Online; MS Word preferred	
	20137	ED 523	INA	Administrative Leadership in Curriculum & Instruction	Chomik	May 15 - August 6	Online; MS Word preferred	
	20135	ED 571	INA	Special Ed Programming & Admin	Lowery	May 15 - August 6	Online; MS Word preferred	
	20136	ED 573	INA	Evaluation of Educ Programs	TBA	May 15 - August 6	Online; MS Word preferred	
	20138	ED 576	INA	School Mngt. & Communication	Bickhart	May 15 - August 6	Online; MS Word preferred	
	20139	ED 578	INA	Prof. Development/Supervision	Lowery	May 15 - August 6	Online; MS Word preferred	
Permission required	20140	ED 592	INA	Administrative Internship (EDLS)-Part A	Smargiassi	May 15 - August 6	Online; MS Word preferred	
Permission required	20141	ED 592	INB	Administrative Internship (EDLS)-Part B	Chomik	May 15 - August 6	Online; MS Word preferred	
General ONLINE COURSES: \$75 Course Fee - Use Fee per course								
	20205	ED 508	INA	Intercultural Communication	Berry	May 1 - June 18	Online; MS Word preferred	
	20206	ED 510	INA	Psychological Foundations	Hahn	June 19 - August 6	Online; MS Word preferred	
	20142	ED 512	INA	Social Foundations	Polachek	June 19 - August 6	Online; MS Word preferred	
	20143	ED 515	INA	Cognition	Mulally	May 1 - June 18	Online; MS Word preferred	
	20144	ED 519	INA	Principles of Law & Special Education Law	Duffy, T.	May 1 - June 18	Online; MS Word preferred	
	20207	ED 519	INB	Principles of Law & Special Education Law	Krause	May 15 - August 6	Online; MS Word preferred	
	20208	ED 520	INA	Using Assessment to Guide Instruction	Speziale, K.	June 19 - August 6	Online; MS Word preferred	
	20145	ED 520	INB	Using Assessment to Guide Instruction	Cisek	May 1 - June 18	Online; MS Word preferred	
	20146	ED 522	INA	Curriculum and Instruction	Nell	May 1 - June 18	Online; MS Word preferred	
	20147	ED 522	INB	Curriculum and Instruction	Nell	June 19 - August 6	Online; MS Word preferred	
	20148	ED 525	INA	Intro to Ed Research	Yourechko	May 15 - August 6	Online; MS Word preferred	
	20149	ED 539	INA	Adv. Studies in Teach/Learning	Costello	May 15 - August 6	Online; MS Word preferred	
	20150	ED 569	INA	Teach Div Learn- Inc Class Prac	Bewick	May 15 - August 6	Online; MS Word preferred	
	20151	ED 585	INA	Integrating Technology in the Curriculum	Sipple	May 1 - June 18	Online; MS Word preferred	
	20152	ED 585	INB	Integrating Technology in the Curriculum	Sipple	June 19 - August 6	Online; MS Word preferred	
LITERACY w/Reading Specialist Certificate - \$75 Course Fee - Use Fee per course								
	20153	LIT 501	INA	Foundations of Literacy	Heron	May 15 - August 6	Online; MS Word preferred	
	20154	LIT 502	INA	Advanced Linguistics	Heron	May 15 - August 6	Online; MS Word preferred	
	20155	LIT 503	INA	Applying Brain Research to Literacy Development and Instruction	Hoffman	May 15 - August 6	Online; MS Word preferred	
	20156	LIT 504	INA	Assessment & Remediation-Pt. 1	Hoffman	May 15 - August 6	Online; MS Word preferred	
	20157	LIT 506	INA	Literacy Development and Literature for Adolescents	McHenry	May 15 - August 6	Online; MS Word preferred	
	20158	LIT 507	INA	Introduction to the World of Literature for Children and Adolescents	Klee	May 15 - August 6	Online; MS Word preferred	
	20159	LIT 508	INA	Literacy and Learning in the Content Area	Pellegrino	May 15 - August 6	Online; MS Word preferred	
	20160	LIT 509	INA	Literacy Leadership	Jones, V.	May 15 - August 6	Online; MS Word preferred	
	20162	LIT 510	INA	Literacy Education Practicum (100 hours)	Jones, V.	May 15 - August 6	Online; MS Word preferred	
Middle Level Master's Degree - \$75 Course Fee - Use Fee per course								
	20163	EDML 5004	INA	Eng/Lang Arts in Mid Level Ed	Ruddy	May 15 - August 6	Online; MS Word preferred	
	20164	EDML 5005	INA	Social Studies in ML Education	Lemoncelli	May 15 - August 6	Online; MS Word preferred	
	20165	EDML 5007	INA	Dev of Adoles Learn Mid Level	Cisek	May 15 - August 6	Online; MS Word preferred	
	20166	EDML 5010	INA	Number Theory in ML Education	Hlavaty	May 1 - June 18	Online; MS Word preferred	
	20167	EDML 5011	INA	Measurement in Middle Level Ed	Nicastro	May 1 - June 18	Online; MS Word preferred	
	20168	EDML 5013	INA	Algebraic Conc in Mid Level Ed	Hlavaty	June 19 - August 6	Online; MS Word preferred	
	20169	EDML 5014	INA	Geometry Essentials in ML Education	Nicastro"	June 19 - August 6	Online; MS Word preferred	
	20170	EDML 5020	INA	Scientific Inq in Mid Level Ed	Rudolph	May 1 - June 18	Online; MS Word preferred	
	20171	EDML 5024	INA	Earth and Space Sciences in ML Education	Lavanga	June 19 - August 6	Online; MS Word preferred	
	20172	EDML 5031	INA	Literary Forms & Media Literacy in ML Education	STAFF	May 1 - June 18	Online; MS Word preferred	
	20173	EDML 5032	INA	Reading Strat in Mid Level Ed	STAFF	May 1 - June 18	Online; MS Word preferred	
	20174	EDML 5034	INA	Teaching & Evaluation Writing II in ML Education	Ciampi	June 19 - August 6	Online; MS Word preferred	
	20175	EDML 5040	INA	U.S. History in ML Education	Lemoncelli	May 1 - June 18	Online; MS Word preferred	
	20176	EDML 5042	INA	Government and Civics in ML Education	Kochanski	May 1 - June 18	Online; MS Word preferred	
	20177	EDML 5043	INA	World History in ML Education	Kochanski	June 19 - August 6	Online; MS Word preferred	

Instructional Media Online - \$75 Course Fee - Use Fee per course								
Session I	20209	EDIM 500	INA	Foundations for Future Ready Students	Andreyo, K	May 1 - June 18	Online; MS Word preferred	
	20178	EDIM 502	INA	Project-Based Learning	Kotz, J.	May 1 - June 18	Online; MS Word preferred	
	20210	EDIM 503	INA	Differentiation Supported by Technology	Grube	May 1 - June 18	Online; MS Word preferred	
	20211	EDIM 508	INA	Instructional Strategies for using Digital Content	Stephens	May 1 - June 18	Online; MS Word preferred	
	20212	EDIM 517	INA	Practices & Implementation of STEM Educ w/ Field experience	TBA	May 1 - June 18	Online; MS Word preferred	
	20213	ED 521	INA	Using Technology for Assessment	Duffy, C.	May 1 - June 18	Online; MS Word preferred	
Session II	20214	EDIM 509	INA	Practical Research through Teach Inquiry	TBA	June 19 - August 6	Online; MS Word preferred	
	20215	EDIM 510	INA	Target Higher Order Thinking	Pizzi	June 19 - August 6	Online; MS Word preferred	
	20216	EDIM 513	INA	Inquiry Based Learning	Johnson, K.	June 19 - August 6	Online; MS Word preferred	
	20179	EDIM 516	INA	Responsive Digital Leadership	Mulally	June 19 - August 6	Online; MS Word preferred	
	20217	EDIM 518	INA	Creating a STEM Culture Through Application	Covey	June 19 - August 6	Online; MS Word preferred	
Instructional Technology Program - \$75 Course Fee - Use Fee per course								
	20218	ED 530	INA	Utilizing Emerging Technologies to Improve Learning	Brown J.	June 19 - August 6	Online; MS Word preferred	
	20180	ED 587	INA	Technology Leadership	Treese	May 1 - June 18	Online; MS Word preferred	
	20219	ED 5081	INA	Technology to Support All Learners	Mannino	May 1 - June 18	Online; MS Word preferred	
	20181	ED 591	INA	Internship in Instruc. Tech.	Treese	May 15 - August 6	Online; MS Word preferred	
	20220	ED 577	INA	Principles of Information Security	E. Williams/K. Williams	June 19 - August 6	Online; MS Word preferred	
	20221	ED 583	INA	Courseware Design & Construct.	Barron	June 19 - August 6	Online; MS Word preferred	
Online Teaching Online - \$75 Course Fee - Use Fee per course								
Session I								
	20232	ED 5030	PL1	Instructional Design for Online Educators Online	TBA	May 16 - July 3	Online; MS Word preferred	
	20241	ED 5030	PL2	Instructional Design for Online Educators Online	TBA	June 6 - July 3	Online; MS Word preferred	
	20231	ED 5031	PL1	Facilitating Online Learning Communities Online	TBA	May 9 - June 5	Online; MS Word preferred	
	20242	ED 5031	PL2	Facilitating Online Learning Communities Online	TBA	May 16 - July 3	Online; MS Word preferred	
	20243	ED 5035	PL1	Blended and Synchronous Learning Design Online	TBA	May 16 - July 3	Online; MS Word preferred	
	20244	ED 5036	PL1	Building Online Collaborative Environments Online	TBA	May 16 - July 3	Online; MS Word preferred	
	20222	ED 530	INB	Utilizing Emerging Tech. to Support Education	Kirk	May 1 - June 18	Online; MS Word preferred	
	20223	ED 5037	INA	Developing Online Programs	Cournoyer	May 1 - June 18	Online; MS Word preferred	
	20224	ED 5033	INA	Social & Ethical Issues in Online Learning (previous ED 5001 Soc/ Ethic Issues Dist Learn- DO Not if you took ED 5001)	Cournoyer	May 1 - June 18	Online; MS Word preferred	
Session II	20225	ED 521	INB	Using Technology for Assessment	Lundy	June 19 - August 6	Online; MS Word preferred	
	20245	ED 5030	PL3	Instructional Design for Online Educators Online	TBA	June 13 - July 31	Online; MS Word preferred	
	20246	ED 5031	PL3	Facilitating Online Learning Communities Online	TBA	June 13 - July 31	Online; MS Word preferred	
	20247	ED 5035	PL2	Blended and Synchronous Learning Design Online	TBA	June 13 - July 31	Online; MS Word preferred	
	20248	ED 5036	PL2	Building Online Collaborative Environments Online	TBA	June 13 - July 31	Online; MS Word preferred	

**School Business Leadership/PASBO - \$75 Course Fee - Use Fee per course							
	CRN #	Course Number	Section	Course Title	Instructor	Dates	Format
	20226	SBL 501	INA	Public Rel & School Commun	Davis	May 15 - August 6	Online; MS Word preferred
	20182	SBL 503	INA	Financial Operation of School District	Lentz	May 15 - August 6	Online; MS Word preferred
	20183	SBL 504	INA	Fin Plan & Mgmt for Sch Bus	Longenecker	May 15 - August 6	Online; MS Word preferred
	20184	SBL 505	INA	Human Resources in Education	Lentz	May 15 - August 6	Online; MS Word preferred
	20185	SBL 507	INA	Information Technology in Educ	McCullough	May 15 - August 6	Online; MS Word preferred
	20186	SBL 509	INA	Food Service in Education	Czapp	May 15 - August 6	Online; MS Word preferred
Permission required	20227	SBL 510	INA	Leadership for School Business	Piper	May 15 - August 6	Online; MS Word preferred
Special Education Degree - \$75 Course Fee - Use Fee per course							
	20228	EDSP 502	INA	Low Incidence Disabilities	TBA	May 15 - August 6	Online; MS Word preferred
	20229	EDSP 504	INA	Assessment in Spec Educ Crosslisted W/EDSP 300	Galella	June 12 -July 14	Online; MS Word preferred
	20230	EDSP 506	INA	Internship	Uplinger B	May 15 - August 6	Online; MS Word preferred
Teaching English as a Second Language Program - \$75 Course Fee - Use Fee per course							
	20187	ESL 501	INA	Approaches to Teaching Second Languages	Niezgoda	June 19 - August 6	Online; MS Word preferred
	20188	ESL 503	INA	Second Language Assessment	Antonetti	May 1 - June 18	Online; MS Word preferred
	20189	ESL 502	INA	Language Concepts for Second Language Learning and Teaching	Rackowski	June 19 - August 6	Online; MS Word preferred
	20190	ESL 506	INA	Teaching the Four Skills	Snell	May 1 - June 18	Online; MS Word preferred
	20191	ESL 508	INA	Second Language Program Development	Fisher	May 1 - June 18	Online; MS Word preferred
	20192	ESL 509	INA	Computer Assisted Language Learning	Niezgoda	May 1 - June 18	Online; MS Word preferred
	20193	ESL 509	INA	Computer Assisted Language Learning (IT Majors only)	Barrie	June 19 - August 6	Online; MS Word preferred
	20194	ESL 505	INA	Second Language Acquisition	Antonetti	June 19 - August 6	Online; MS Word preferred