

## Graduate Education Master Schedule & Registration Procedures

84 West South Street, Wilkes-Barre, Pennsylvania 18766 | 1-800-WILKES-U ext. 4671 | Fax 570-408-4905 | [www.wilkes.edu/graded](http://www.wilkes.edu/graded)

### MyWilkes Portal

Current graduate students have 24/7 online access to their records and accounts from the Wilkes portal. To access the MyWilkes portal go to [portal.wilkes.edu](http://portal.wilkes.edu) and use your email user name (firstname.lastname) and password to log in. The default password is upper case initial of your last name, lower case initial of your first name, last 6 digits of your WIN. ex: Joe Doe, WIN(900123456), password = Dj123456 NOTE: If you have previously changed your password, you must use your changed password. Click on the 'Student Services' tab to access the registration links and other important services. If you have any problems, please call the Help Desk @ 1-866-264-1462.

### Registration

Registration will open early morning at 12:01am on Tuesday, February 3rd. Online registration is preferred and available through the MyWilkes portal. Registrations are on a first-come, first-served basis. Be sure to register for the correct CRN#, course & section from this schedule. Wilkes will not be responsible for an incorrect course enrollment. Do NOT try to register online from school computers guarded by firewalls as our registration site may be blocked. Telephone registrations are not accepted..

\*Note: If it has been longer than 1 year since your last course, you will NOT be able to register online without first being readmitted in our system. Go to <https://wilkes.edu/academics/graduate-programs/masters-programs/graduate-education/graduate-readmittance-form.aspx> Do not submit a new application. It will take approximately 24-48 hours for the readmit to be processed and for online registration to be available to you. You must know your email user name & password to register online.

Courses with less than 8 enrolled one week prior to the scheduled start may be cancelled, so register early if you intend to take a class. Registration for online courses closes 1 week before the start date to allow the necessary set-up time for student access to the course.

### Important

- *Certification Only or Letter of Endorsement Programs:* Register for CRN# 20010 when completing your last course.
- All courses will have a \$75 Course Fee per course attached to your invoice
- Review the Student Payment & Accounts Receivable Policy at [www.wilkes.edu/GradEd](http://www.wilkes.edu/GradEd) & select Tuition/Payment Options

Every student is issued a Wilkes ID# (WIN) to use as his/her student number. Memorize your WIN and use it for all communications with Wilkes. It begins with 900 and is displayed on all grade reports, invoices and transcripts. If you cannot locate your WIN, you must contact the Wilkes University Help Desk @ 1-866-264-1462. Graduate Education cannot give out that information. New graduate students are sent a Wilkes WIN and email account after their application is processed.

Visit our web site ([www.wilkes.edu/GradEd](http://www.wilkes.edu/GradEd)) for degree program requirement checklists, textbook info, current class enrollment, full course updates, and updated schedule info.

### Textbooks

Books are posted online. Please refer to the Graduate Ed web page for the most current info on required books and how to purchase them. Go to [www.wilkes.edu/GradEd](http://www.wilkes.edu/GradEd) & select Textbook Information.

### Graduating Students \*\*\* IMPORTANT NOTE\*\*\*

If completing your last course this semester, register for CRN# 20002 - GRD OOOB. Students must be fully admitted into their program in order to register for graduation. A \$210 graduation fee is added to your tuition invoice. The deadline for registering for Summer graduation is July 1, 2026, extra fee for late graduation adds. Contact your advisor NOW for a graduation audit to be sure you meet all degree requirements.

### New Students

Any student who has never taken a Wilkes graduate course must submit a Wilkes graduate application before registering for a class. Apply online at [www.wilkes.edu/applyonline](http://www.wilkes.edu/applyonline)

### Drops & Adds

To drop or add a course once registered, call 800-945-5378, ext. 4671 or 4663. You must call to drop BEFORE class begins, or you WILL BE charged a portion of tuition even if you did not attend or log into class. You can also drop yourself from a course online if the semester has not yet started.

### Fee Structure for Graduate Education Students/Courses

Tuition/Fee: The 2025-26 tuition rate is currently TBA. All courses will have an additional \$75 per course fee attached. Please visit [www.wilkes.edu/GradEd](http://www.wilkes.edu/GradEd) for new rates. Courses need to be paid in full within two weeks before your course starts. .

### Tuition payment options

Prior to the beginning of each semester, invoices listing all current semester charges and approved financial aid are available via [portal.wilkes.edu](http://portal.wilkes.edu) to all registered students.

Student tuition bills are prepared by term and are due two weeks prior to the start of the semester. Paper bills are not mailed, however all billing statements can be accessed via the Wilkes student portal and a notification is sent to your Wilkes email. You will only receive notification via mail if your account is past due.

Wilkes will accept Visa, Mastercard, American Express, or Discover. Personal check or money orders will also be accepted for payment. Telephone payments NOT accepted.

Note: A 3% nonrefundable service fee will be charged on all credit and debit cards by our payment processor. To avoid a service fee, alternative payment methods can be used, such as an electronic check/ACH payment

### Class confirmations are NOT mailed to students

If a course is full or cancelled, you will be notified. If we do not contact you, your class is a go, so attend class on the dates listed on the course schedule.

### Attention Students

- All courses will have a \$75 Course Fee per course attached to your invoice.
- Student tuition bills are prepared by term and are due two weeks prior to the start of the semester.

|   |       |           |     |  |              |                    |                           |  |
|---|-------|-----------|-----|--|--------------|--------------------|---------------------------|--|
| Autism Endorsement -online program - \$75 Course Fee - Use Fee per course                     |       |           |     |  |              |                    |                           |  |
|   | 20248 | AUT 502   | INA | App Behavior Analysis & Autism                                       | McElwee      | May 11 - August 2  | Online; MS Word preferred |  |
|   |       |           |     |  |              |                    |                           |  |
| Educational Leadership W/ K-12 Principal Certification - \$75 Course Fee - Use Fee per course |       |           |     |  |              |                    |                           |  |
|   | 20272 | ED 517    | INA | The Principal as Educ Leader   | Staff        | May 11 - August 2  | Online; MS Word preferred |  |
|   | 20149 | ED 523    | INA | Administrative Leadership in Curriculum & Instruction                | Frank        | May 11 - August 2  | Online; MS Word preferred |  |
|   | 20150 | ED 571    | INA | Special Ed Programming & Admin                                       | Lowery       | May 11 - August 2  | Online; MS Word preferred |  |
|   | 20151 | ED 573    | INA | Evaluation of Educ Programs  | Makaravage   | May 11 - August 2  | Online; MS Word preferred |  |
|   | 20153 | ED 576    | INA | School Mngt. & Communication   | Bickhart     | May 11 - August 2  | Online; MS Word preferred |  |
|   | 20154 | ED 578    | INA | Prof. Development/Supervision  | Lowery       | May 11 - August 2  | Online; MS Word preferred |  |
| Permission required   | 20249 | ED 592    | INA | Administrative Internship (EDLS)-Part A                              | Hack         | May 11 - August 2  | Online; MS Word preferred |  |
| Permission required   | 20250 | ED 592    | INB | Administrative Internship (EDLS)-Part B                              | Chomik       | May 11 - August 2  | Online; MS Word preferred |  |
|   |       |           |     |  |              |                    |                           |  |
| General ONLINE COURSES: \$75 Course Fee - Use Fee per course                                  |       |           |     |  |              |                    |                           |  |
|   | 20155 | ED 508    | INA | Intercultural Communication  | Berry        | June 15 - August 2 | Online; MS Word preferred |  |
|   | 20156 | ED 510    | INA | Psychological Foundations  | Hahn         | April 27 - June 14 | Online; MS Word preferred |  |
|   | 20157 | ED 512    | INA | Social Foundations   | Staff        | April 27 - June 14 | Online; MS Word preferred |  |
|   | 20158 | ED 515    | INA | Cognition  | Nietz        | June 15 - August 2 | Online; MS Word preferred |  |
|   | 20159 | ED 519    | INA | Principles of Law & Special Education Law                            | Duffy, T.    | April 27 - June 14 | Online; MS Word preferred |  |
|   | 20160 | ED 519    | INB | Principles of Law & Special Education Law                            | Pipech       | June 15 - August 2 | Online; MS Word preferred |  |
|   | 20161 | ED 520    | INA | Using Assessment to Guide Instruction                                | Speziale, K. | April 27 - June 14 | Online; MS Word preferred |  |
|   | 20162 | ED 520    | INB | Using Assessment to Guide Instruction                                | Cisek        | June 15 - August 2 | Online; MS Word preferred |  |
|   | 20251 | ED 522    | INA | Curriculum and Instruction   | Nell         | April 27 - June 14 | Online; MS Word preferred |  |
|   | 20252 | ED 522    | INB | Curriculum and Instruction   | Nell         | June 15 - August 2 | Online; MS Word preferred |  |
|   | 20253 | ED 525    | INA | Intro to Ed Research   | Yourechko    | May 11 - August 2  | Online; MS Word preferred |  |
|   | 20525 | ED 539    | INA | Adv. Studies in Teach/Learning                                       | Costello     | May 11 - August 2  | Online; MS Word preferred |  |
|   | 20163 | ED 569    | INA | Teach Div Learn- Inc Class Prac                                      | Bewick       | May 11 - August 2  | Online; MS Word preferred |  |
|   | 20110 | ED 585    | INA | Integrating Technology in the Curriculum                             | Sipple       | April 27 - June 14 | Online; MS Word preferred |  |
|   | 20111 | ED 585    | INB | Integrating Technology in the Curriculum                             | Sipple       | June 15 - August 2 | Online; MS Word preferred |  |
|   |       |           |     |  |              |                    |                           |  |
| LITERACY w/Reading Specialist Certificate - \$75 Course Fee - Use Fee per course              |       |           |     |  |              |                    |                           |  |
|   | 20255 | LIT 501   | INA | Foundations of Literacy  | Heron        | May 11 - August 2  | Online; MS Word preferred |  |
|   | 20256 | LIT 502   | INA | Advanced Linguistics   | Heron        | May 11 - August 2  | Online; MS Word preferred |  |
|   | 20257 | LIT 503   | INA | Applying Brain Research to Literacy Development and Instruction      | Hoffman      | May 11 - August 2  | Online; MS Word preferred |  |
|   | 20258 | LIT 505   | INA | Assessment & Remediation-Pt. 2                                       | Hoffman      | May 11 - August 2  | Online; MS Word preferred |  |
|   | 20259 | LIT 505   | INB | Assessment & Remediation-Pt. 2                                       | Ruddy        | May 11 - August 2  | Online; MS Word preferred |  |
|   | 20260 | LIT 506   | INA | Literacy Development and Literature for Adolescents                  | McHenry      | May 11 - August 2  | Online; MS Word preferred |  |
|   | 20261 | LIT 507   | INA | Introduction to the World of Literature for Children and Adolescents | Klee         | May 11 - August 2  | Online; MS Word preferred |  |
|   | 20262 | LIT 508   | INA | Literacy and Learning in the Content Area                            | Pellegrino   | May 11 - August 2  | Online; MS Word preferred |  |
|   | 20263 | LIT 509   | INA | Literacy Leadership  | Jones, V.    | May 11 - August 2  | Online; MS Word preferred |  |
|   | 20264 | LIT 510   | INA | Literacy Education Practicum (100 hours)                             | Jones, V.    | May 11 - August 2  |                           |  |
|   |       |           |     |  |              |                    |                           |  |
| Middle Level Master's Degree - \$75 Course Fee - Use Fee per course                           |       |           |     |  |              |                    |                           |  |
|   | 20265 | EDML 5000 | INA | Found. of the Educ. Profession                                       | Keiner       | May 11 - August 2  | Online; MS Word preferred |  |
|   | 20266 | EDML 5001 | INA | Teach Adol Learners at Mid Lev                                       | Cisek        | May 4 - July 27    | Online; MS Word preferred |  |
|   | 20267 | EDML 5007 | INA | Development of Adolescent Learners, Middle Level                     | Lemoncelli   | May 11 - August 2  | Online; MS Word preferred |  |
|   |       |           |     |  |              |                    |                           |  |
| Instructional Media Online - \$75 Course Fee - Use Fee per course                             |       |           |     |  |              |                    |                           |  |
| Session I   | 20112 | EDIM 500  | INA | Foundations for Future Ready Students                                | Mangan       | April 27 - June 14 | Online; MS Word preferred |  |
|   | 20113 | EDIM 502  | INA | Project-Based Learning   | Kotz,J.      | April 27 - June 14 | Online; MS Word preferred |  |
|   | 20114 | EDIM 503  | INA | Differentiation Supported by Technology                              | Grube        | April 27 - June 14 | Online; MS Word preferred |  |
|   | 20115 | EDIM 508  | INA | Instructional Strategies for using Digital Content                   | Stephens     | April 27 - June 14 | Online; MS Word preferred |  |
|   | 20116 | EDIM 517  | INA | Practices & Implementation of STEM Educ w/ Field experience          | Dubaich      | April 27 - June 14 | Online; MS Word preferred |  |
|   |       |           |     |  |              |                    |                           |  |
| Session II  | 20117 | EDIM 509  | INA | Practical Research through Teach Inquiry                             | Fitzhenry    | June 15 - August 2 | Online; MS Word preferred |  |
|   | 20118 | EDIM 510  | INA | Target Higher Order Thinking   | Bortner      | June 15 - August 2 | Online; MS Word preferred |  |

|   |       |               |         |   |                         |                    |                           |  |
|---|-------|---------------|---------|---|-------------------------|--------------------|---------------------------|--|
|   | 20119 | EDIM 513      | INA     | Inquiry Based Learning                              | Johnson, K.             | June 15 - August 2 | Online; MS Word preferred |  |
|   | 20120 | EDIM 516      | INA     | Responsive Digital Leadership                       | Kandianis               | June 15 - August 2 | Online; MS Word preferred |  |
|   | 20121 | EDIM 518      | INA     | Creating a STEM Culture Through Application         | Dubaich                 | June 15 - August 2 | Online; MS Word preferred |  |
|   |       |               |         |   |                         |                    |                           |  |
| <b>Instructional Technology Program - \$75 Course Fee - Use Fee per course</b>              |       |               |         |   |                         |                    |                           |  |
|   | 20122 | ED 530        | INA     | Utilizing Emerging Technologies to Improve Learning | Staff                   | April 27 - June 14 | Online; MS Word preferred |  |
|   | 20123 | ED 587        | INA     | Technology Leadership                               | Treese                  | April 27 - June 14 | Online; MS Word preferred |  |
|   | 20124 | ED 588        | INA     | Operating Systems & Networking                      | Cheskiewicz             | April 27 - June 14 | Online; MS Word preferred |  |
|   |       |               |         |   |                         |                    |                           |  |
|   | 20125 | ED 577        | INA     | Principles of Information Security                  | E. Williams/K. Williams | June 15 - August 2 | Online; MS Word preferred |  |
|   | 20126 | ED 583        | INA     | Courseware Design & Construct.                      | Barron                  | June 15 - August 2 | Online; MS Word preferred |  |
|   | 20128 | ED 5081       | INB     | Technology to Support All Learners                  | Bortner                 | June 15 - August 2 | Online; MS Word preferred |  |
|   |       |               |         |   |                         |                    |                           |  |
| <b>Online Teaching Online - \$75 Course Fee - Use Fee per course</b>                        |       |               |         |   |                         |                    |                           |  |
| Session I   |       |               |         |   |                         |                    |                           |  |
|   | 20129 | ED 5033       | INA     | Soc/Eth Issues Online Learning                      | Staff                   | April 27 - June 14 | Online; MS Word preferred |  |
|   | 20131 | ED 5037       | INA     | Developing Online Programs                          | Staff                   | April 27 - June 14 | Online; MS Word preferred |  |
|   | 20515 | ED 5035       | PL1     | Blended and Synchronous Learning Design Online      | Staff                   | May 12 - June 29   |                           |  |
|   | 20516 | ED 5036       | PL1     | Building Online Collaborative Environments Online   | Staff                   | May 12 - June 29   |                           |  |
|   | 20518 | ED 5031       | PL1     | Facilitating Online Learning Communities Online     | Staff                   | May 12 - June 29   |                           |  |
|   | 20519 | ED 5030       | PL1     | Instructional Design for Online Educators Online    | Staff                   | May 12 - June 29   |                           |  |
|   | 20520 | ED 5030       | PL2     | Instructional Design for Online Educators Online    | Staff                   | June 2 - June 29   |                           |  |
|   |       |               |         |   |                         |                    |                           |  |
| Session II  | 20132 | ED 521        | INB     | Using Technology for Assessment                     | Pipech                  | June 15 - August 2 | Online; MS Word preferred |  |
|   | 20521 | ED 5035       | PL2     | Blended and Synchronous Learning Design Online      | Staff                   | June 16 - August 3 |                           |  |
|   | 20522 | ED 5036       | PL2     | Building Online Collaborative Environments Online   | Staff                   | June 16 - August 3 |                           |  |
|   | 20523 | ED 5031       | PL2     | Facilitating Online Learning Communities Online     | Staff                   | June 16 - August 3 |                           |  |
|   | 20524 | ED 5030       | PL3     | Instructional Design for Online Educators Online    | Staff                   | June 16 - August 3 |                           |  |
|   |       |               |         |   |                         |                    |                           |  |
| <b>**School Business Leadership/PASBO - \$75 Course Fee - Use Fee per course</b>            |       |               |         |   |                         |                    |                           |  |
|   | CRN # | Course Number | Section | Course Title  | Instructor              | Dates              | Format                    |  |
|   | 20133 | SBL 501       | INA     | Public Rel & School Commun                          | Davis                   | May 11 - August 2  | Online; MS Word preferred |  |
|   | 20134 | SBL 503       | INA     | Financial Operation of School District              | Lentz                   | May 11 - August 2  | Online; MS Word preferred |  |
|   | 20135 | SBL 504       | INA     | Fin Plan & Mgmt for Sch Bus                         | Czapp                   | May 11 - August 2  | Online; MS Word preferred |  |
|   | 20136 | SBL 505       | INA     | Human Resources in Education                        | Lentz                   | May 11 - August 2  | Online; MS Word preferred |  |
|   | 20137 | SBL 507       | INA     | Information Technology in Educ                      | McCullough              | May 11 - August 2  | Online; MS Word preferred |  |
|   | 20138 | SBL 509       | INA     | Food Service in Education                           | Czapp                   | May 11 - August 2  | Online; MS Word preferred |  |
| Permission required   | 20139 | SBL 510       | INA     | Leadership for School Business                      | Richards                | May 11 - August 2  | Online; MS Word preferred |  |
|   |       |               |         |   |                         |                    |                           |  |
| <b>Special Education Degree - \$75 Course Fee - Use Fee per course</b>                      |       |               |         |   |                         |                    |                           |  |
|   | 20268 | EDSP 501      | INA     | High Incidence Disabilities                         | Yanuzzi                 | May 11 - August 2  | Online; MS Word preferred |  |
|   | 20269 | EDSP 502      | INA     | Low Incidence Disabilities                          | Uplinger B              | May 11 - August 2  | Online; MS Word preferred |  |
|   | 20270 | EDSP 503      | INA     | Behavior Intervention/Support                       | Yanuzzi                 | May 11 - August 2  | Online; MS Word preferred |  |
|   |       |               |         |   |                         |                    |                           |  |
| <b>Teaching English as a Second Language Program - \$75 Course Fee - Use Fee per course</b> |       |               |         |   |                         |                    |                           |  |

|  |       |         |     |   |           |                    |                           |  |
|--|-------|---------|-----|---|-----------|--------------------|---------------------------|--|
|  | 20140 | ESL 501 | INA | Approaches to Teaching Second Languages                     | Niezgoda  | June 15 - August 2 | Online; MS Word preferred |  |
|  | 20141 | ESL 503 | INA | Second Language Assessment                                  | Hansen    | April 27 - June 14 | Online; MS Word preferred |  |
|  | 20142 | ESL 502 | INA | Language Concepts for Second Language Learning and Teaching | Rackowski | April 27 - June 14 | Online; MS Word preferred |  |
|  | 20143 | ESL 506 | INA | Teaching the Four Skills                                    | Snell     | April 27 - June 14 | Online; MS Word preferred |  |
|  | 20144 | ESL 508 | INA | Second Language Program Development                         | Fisher    | April 27 - June 14 | Online; MS Word preferred |  |
|  | 20145 | ESL 504 | INA | Intercultural Communication for Language Teachers           | Niezgoda  | April 27 - June 14 | Online; MS Word preferred |  |
|  | 20146 | ESL 507 | INA | Sociolinguistics and Second Language Acquisition            | Nelms     | June 15 - August 2 | Online; MS Word preferred |  |
|  | 20147 | ESL 512 | INA | ESL Teaching and Evaluation Theory (Capstone course)        | Rackowski | June 15 - August 2 | Online; MS Word preferred |  |
|  | 20148 | ESL 509 | INA | Computer Assisted Language Learning (IT Majors only)        | Barrie    | June 15 - August 2 |                           |  |