

Graduate Education Master Schedule & Registration Procedures

84 West South Street, Wilkes-Barre, Pennsylvania 18766 | 1-800-WILKES-U ext. 4671 | Fax 570-408-4905 | www.wilkes.edu/graded

MyWilkes Portal

Current graduate students have 24/7 online access to their records and accounts from the Wilkes portal. To access the MyWilkes portal go to portal.wilkes.edu and use your email user name (firstname.lastname) and password to log in. The default password is upper case initial of your last name, lower case initial of your first name, last 6 digits of your WIN. ex: Joe Doe, WIN(900123456), password = Dj123456 NOTE: If you have previously changed your password, you must use your changed password. Click on the 'Student Services' tab to access the registration links and other important services. If you have any problems, please call the Help Desk @ 1-866-264-1462.

Registration Registration will open at 9:00am on Tuesday, October 7th. Online registration is preferred and available through the MyWilkes portal. Registrations are on a first-come, first-served basis. Be sure to register for the correct CRN#, course & section from this schedule. Wilkes will not be responsible for an incorrect course enrollment. Do NOT try to register online from school computers guarded by firewalls as our registration site may be blocked. Telephone registrations are not accepted.

*Note: If it has been longer than 1 year since your last course, you will NOT be able to register online without first being readmitted in our system. Go to <https://wilkes.edu/academics/graduate-programs/masters-programs/graduate-education/graduate-readmittance-form.aspx> Do not submit a new application. It will take approximately 24-48 hours for the readmit to be processed and for online registration to be available to you. You must know your email user name & password to register online.

Courses with less than 8 enrolled one week prior to the scheduled start may be cancelled, so register early if you intend to take a class. Registration for online courses closes 1 week before the start date to allow the necessary set-up time for student access to the course.

Important

- *Certification Only or Letter of Endorsement Programs:* Register for CRN# 10013 when completing your last course.
- All courses will have a \$75 Course Fee per course attached to your invoice
- Review the Student Payment & Accounts Receivable Policy at www.wilkes.edu/GradEd & select Tuition/Payment Options

Every student is issued a Wilkes ID# (WIN) to use as his/her student number. Memorize your WIN and use it for all communications with Wilkes. It begins with 900 and is displayed on all grade reports, invoices and transcripts. If you cannot locate your WIN, you must contact the Wilkes University Help Desk @ 1-866-264-1462. Graduate Education cannot give out that information. New graduate students are sent a Wilkes WIN and email account after their application is processed.

Visit our web site (www.wilkes.edu/GradEd) for degree program requirement checklists, textbook info, current class enrollment, full course updates, and updated schedule info.

Textbooks

Books are posted online. Please refer to the Graduate Ed web page for the most current info on required books and how to purchase them. Go to www.wilkes.edu/GradEd & select Textbook Information.

Graduating Students *** IMPORTANT NOTE***

If completing your last course this semester, register for CRN# 10002 - GRD OOOB. A \$210 graduation fee is added to your tuition invoice. The deadline for registering for Fall graduation is March 1, 2026, extra fee for late graduation adds. Contact your advisor NOW for a graduation audit to be sure you meet all degree requirements.

New Students

Any student who has never taken a Wilkes graduate course must submit a Wilkes graduate application before registering for a class. Apply online at www.wilkes.edu/applyonline

Drops & Adds

To add or drop a course before it begins, please register through portal.wilkes.edu
To drop a course after it has started, students must complete the official drop form using the link below. Please note: Only the student can initiate this process.

[Drop or Withdraw from a Graduate Education Course – Wilkes University Etrieve Form](#)

Fee Structure for Graduate Education Students/Courses

Tuition/Fee: The 2025-26 tuition rate is \$588 per credit, or \$1,764 per course. All courses will have an additional \$75 per course fee attached. Please visit www.wilkes.edu/GradEd for new rates. Courses need to be paid in full within two weeks before your course starts.

Tuition payment options

Prior to the beginning of each semester, invoices listing all current semester charges and approved financial aid are available via portal.wilkes.edu to all registered students. Student tuition bills are prepared by term and are due two weeks prior to the start of the semester. Paper bills are not mailed, however all billing statements can be accessed via the Wilkes student portal and a notification is sent to your Wilkes email. You will only receive notification via mail if your account is past due. Wilkes will accept Visa, Mastercard, American Express, or Discover. Personal check or money orders will also be accepted for payment. Telephone payments NOT accepted.

Note: A "finance hold" preventing future course registration and/or issuing of grade reports, transcripts & graduation clearances is placed on any student account with a past-due balance until full payment is received and processed.

Class confirmations are NOT mailed to students

If a course is cancelled, you will be notified. If we do not contact you, your class is a go, so attend class on the dates listed on the course schedule.

Attention Students

- All courses will have a \$75 Course Fee per course attached to your invoice.
- Student tuition bills are prepared by term and are due two weeks prior to the start of the semester.
- NEW COURSE WITHDRAWAL POLICY IN EFFECT

Autism Endorsement -online program - \$75 Course Fee - Use Fee per course								
	10156	AUT 501	INA	Autism Diagnosis and Treatment	McElwee	January 19 - April 12	Online; MS Word preferred	
Educational Leadership W/ K-12 Principal Certification - \$75 Course Fee - Use Fee per course								
	10654	ED 517	INA	The Principal as Educ Leader	Heater	January 19 - April 12	Online; MS Word preferred	
	10657	ED 523	INA	Administrative Leadership in Curriculum & Instruction	Frank	January 19 - April 12	Online; MS Word preferred	
	10659	ED 571	INA	Special Ed Programming & Admin	Lowery	January 19 - April 12	Online; MS Word preferred	
	10662	ED 575	INA	School Law for Principals (no field experience)	Duffy, T.	January 19 - April 12	Online; MS Word preferred	
	10664	ED 576	INA	School Mngt. & Communication	Bickhart	January 19 - April 12	Online; MS Word preferred	
Permission required	10666	ED 592	INA	Administrative Internship (EDLS)-Part A	Chomik	January 19 - April 12	Online; MS Word preferred	
Permission required	10667	ED 592	INB	Administrative Internship (EDLS)-Part B	Hack	January 19 - April 12	Online; MS Word preferred	
General ONLINE COURSES: \$75 Course Fee - Use Fee per course								
	10674	ED 508	INA	Intercultural Communication	Berry	January 5 - February 22	Online; MS Word preferred	
	10677	ED 510	INA	Psychological Foundations	Hahn	February 23 - April 12	Online; MS Word preferred	
	10678	ED 512	INA	Social Foundations	TBA	January 5 - February 22	Online; MS Word preferred	
	10680	ED 515	INA	Cognition	Neitz	February 23 - April 12	Online; MS Word preferred	
	10682	ED 519	INA	Principles of Law & Special Education Law	Duffy, T.	January 5 - February 22	Online; MS Word preferred	
	10685	ED 519	INB	Principles of Law & Special Education Law	Pipech	February 23 - April 12	Online; MS Word preferred	
	10687	ED 520	INA	Using Assessment to Guide Instruction	Speziale, K.	January 5 - February 22	Online; MS Word preferred	
	10689	ED 520	INB	Using Assessment to Guide Instruction	Cisek	February 23 - April 12	Online; MS Word preferred	
	10691	ED 522	INA	Curriculum and Instruction	Nell	January 5 - February 22	Online; MS Word preferred	
	10692	ED 522	INB	Curriculum and Instruction	Nell	February 23 - April 12	Online; MS Word preferred	
	10694	ED 525	INA	Intro to Ed Research	Yourechko	January 19 - April 12	Online; MS Word preferred	
	10696	ED 539	INA	Adv. Studies in Teach/Learning	Costello	January 19 - April 12	Online; MS Word preferred	
	10699	ED 569	INA	Teach Div Learn- Inc Class Prac	Bewick	January 19 - April 12	Online; MS Word preferred	
	10700	ED 585	INA	Integrating Technology in the Curriculum	Sipple	January 5 - February 22	Online; MS Word preferred	
	10702	ED 585	INB	Integrating Technology in the Curriculum	Sipple	February 23 - April 12	Online; MS Word preferred	
LITERACY w/Reading Specialist Certificate - \$75 Course Fee - Use Fee per course								
	10157	LIT 501	INA	Foundations of Literacy	Heron	January 19 - April 12		
	10158	LIT 502	INA	Advanced Linguistics	Heron	January 19 - April 12	Online; MS Word preferred	
	10159	LIT 503	INA	Applying Brain Research to Literacy Development and Instruction	Hoffman	January 19 - April 12	Online; MS Word preferred	
	10160	LIT 504	INA	Assessment & Remediation-Pt. 1	Hoffman	January 19 - April 12	Online; MS Word preferred	
	10161	LIT 504	INB	Assessment & Remediation-Pt. 1	Ruddy	January 19 - April 12	Online; MS Word preferred	
	10167	LIT 506	INA	Literacy Development and Literature for Adolescents	McHenry	January 19 - April 12	Online; MS Word preferred	
	10168	LIT 507	INA	Introduction to the World of Literature for Children and Adolescents	Rockewll-Klee	January 19 - April 12	Online; MS Word preferred	
	10171	LIT 508	INA	Literacy and Learning in the Content Area	Pellegrino	January 19 - April 12	Online; MS Word preferred	
	10173	LIT 509	INA	Literacy Leadership	Jones, V.	January 19 - April 12	Online; MS Word preferred	
	10175	LIT 510	INA	Literacy Education Practicum (100 hours)	Jones, V.	January 19 - April 12	Online; MS Word preferred	
Middle Level Master's Degree - \$75 Course Fee - Use Fee per course								
	10176	EDML 5001	INA	Teach Adol Learners at Mid Lev	Cisek	January 19 - April 12	Online; MS Word preferred	
	10177	EDML 5007	INA	Teaching Adolescent Learners at the Middle Level	Lemoncelli	January 19 - April 12	Online; MS Word preferred	
	10178	EDML 5008	INA	Student Teach. Internship MLE	Jones, V.	January 19 - April 12	Online; MS Word preferred	
Instructional Media Online - \$75 Course Fee - Use Fee per course								
Session I	10027	EDIM 500	INA	Foundations for Future Ready Students	Mangan	January 5 - February 22	Online; MS Word preferred	
	10028	EDIM 502	INA	Project-Based Learning	Kotz, J.	January 5 - February 22	Online; MS Word preferred	
	10029	EDIM 503	INA	Differentiation Supported by Technology	Grube	January 5 - February 22	Online; MS Word preferred	
	10030	EDIM 508	INA	Instructional Strategies for using Digital Content	Stephens	January 5 - February 22	Online; MS Word preferred	
	10031	EDIM 517	INA	Practices & Implementation of STEM Educ	Dubaich	January 5 - February 22	Online; MS Word preferred	
	10032	ED 521	INA	Using Technology for Assessment	Pipech	January 5 - February 22	Online; MS Word preferred	
Session II	10033	EDIM 509	INA	Practical Research through Teach Inquiry	Fitzhenry	February 23 - April 12	Online; MS Word preferred	
	10034	EDIM 510	INA	Target Higher Order Thinking	Grube	February 23 - April 12	Online; MS Word preferred	
	10035	EDIM 513	INA	Inquiry Based Learning	Johnson, K.	February 23 - April 12	Online; MS Word preferred	
	10036	EDIM 515	INA	Mobile Devices for Teaching/Learning	Schrock, K.	February 23 - April 12	Online; MS Word preferred	
	10037	EDIM 518	INA	Creating a STEM Culture Through Application	Dubaich	February 23 - April 12	Online; MS Word preferred	

Instructional Technology Program - \$75 Course Fee - Use Fee per course								
	10038	ED 579	INA	Media Design	Chapman	January 5 - February 22	Online; MS Word preferred	
	10039	ED 587	INA	Technology Leadership	Treese	January 5 - February 22	Online; MS Word preferred	
	10040	ED 588	INA	Operating Systems & Networking	Cheskiewicz	January 5 - February 22	Online; MS Word preferred	
	10042	ED 5081	INA	Techology to Support All Learners	Bortner	January 5 - February 22	Online; MS Word preferred	
	10043	ED 591	INA	Instructional Technology Internship	Treese	January 19 - April 12(Intro Zoom on 1/14 from 5PM-6PM)	Online; MS Word preferred	
	10044	ED 530	INA	Utilizing Emerging Technologies to Improve Learning	Kandianis	January 5 - February 22	Online; MS Word preferred	
	10045	ED 577	INA	Principles of Information Security	E. Williams/K. Williams	February 23 - April 12	Online; MS Word preferred	
	10046	ED 583	INA	Courseware Design & Construct.	Barron	February 23 - April 12	Online; MS Word preferred	
	10047	ED 5080	INA	Technology for Assessment & Adaptation	Mannino	February 23 - April 12	Online; MS Word preferred	
	10048	ED 5082	INA	Technology to Support Curriculum & Instruction	Bortner	February 23 - April 12	Online; MS Word preferred	
Online Teaching Online - \$75 Course Fee - Use Fee per course								
	10049	ED 521	INB	Using Technology for Assessment	Lundy	February 23 - April 12	Online; MS Word preferred	
	10050	ED 5032	INA	Online Teach for PA Educators	Staff	February 23 - April 12	Online; MS Word preferred	
School Business Leadership/PASBO - \$75 Course Fee - Use Fee per course								
	CRN #	Course Number	Section	Course Title	Instructor	Dates	Format	
	10051	SBL 502	INA	School Facility Management	Erb	January 19 - April 12	Online; MS Word preferred	
	10052	SBL 503	INA	Financial Operation of School District	Lentz	January 19 - April 12	Online; MS Word preferred	
	10053	SBL 506	INA	Materials Mgmt in Schools	Lentz	January 19 - April 12	Online; MS Word preferred	
	10054	SBL 507	INA	Information Technology in Educ	McCullough	January 19 - April 12	Online; MS Word preferred	
	10055	SBL 508	INA	Student Transportation	Erb	January 19 - April 12	Online; MS Word preferred	
	10056	SBL 509	INA	Food Service in Education	Czapp	January 19 - April 12	Online; MS Word preferred	
Permission required	10057	SBL 510	INA	Leadership for School Business	Richards	January 19 - April 12	Online; MS Word preferred	
Special Education Degree - \$75 Course Fee - Use Fee per course								
	10703	EDSP 501	INB	High Incidence Disabilities	Yanuzzi	January 19 - April 12	Online; MS Word preferred	
	10705	EDSP 504	INA	Assessment in Spec Educ.	Uplinger	January 19 - April 12	Online; MS Word preferred	
	10706	EDSP 505	INA	Secondary Spec Educ Transition	Bewick	January 19 - April 12	Online; MS Word preferred	
	10709	EDSP 506	INA	Internship in Spec Educ	Uplinger	January 19 - April 12	Online; MS Word preferred	
Teaching English as a Second Language Program - \$75 Course Fee - Use Fee per course								
	10179	ESL 501	INA	Approaches to Teaching Second Languages	Niezgoda	January 5 - February 22	Online; MS Word preferred	
	10180	ESL 503	INA	Second Language Assessment	Hansen	February 23 - April 12	Online; MS Word preferred	
	10182	ESL 502	INA	Language Concepts for Second Language Learning and Teaching	Raczkowski	January 5 - February 22	Online; MS Word preferred	
	10188	ESL 506	INA	Teaching the Four Skills	Snell	January 5 - February 22	Online; MS Word preferred	
	10191	ESL 508	INA	Second Language Program Development	Fisher	February 23 - April 12	Online; MS Word preferred	
	10192	ESL 505	INA	Second Language Acquisition	Nelms	January 5 - February 22	Online; MS Word preferred	
	10193	ESL 509	INA	Computer Assisted Language Learning	Niezgoda	February 23 - April 12	Online; MS Word preferred	
IT Majors only	10194	ESL 509	INB	Computer Assisted Language Learning	Barrie	January 5 - February 22	Online; MS Word preferred	