

## University Assessment Committee (UAC)

### Minutes

October 14, 2013, 3:00-4:00PM

### Fenner Hall

**Attendees:** Brian Bogert, Amjad Nazzal, Philip Ruthkosky, Elizabeth Sullivan, Rhonda Waskiewicz, Ge Xiao, Kayla Gradwohl

- Meeting called to order by Brian Bogert at 3 pm
- Announcements:
  - New members welcomed: Elizabeth Sullivan, Library Science and Kayla Gradwohl , undergraduate student representative.
  - Dr. Adam Welch was elected the faculty co chair effective immediately
  - Brian and Rhonda presented on mapping at the Full Faculty meeting October 3<sup>rd</sup>. Presentation was well received.
- Minutes from September 30, 2013 approved.
- Discussion regarding assessment of GE concluded in the following recommendations for action:
  - Ask John Hepp to attend one or more UAC meetings to discuss a proposed process for assessing the GE curriculum. This should include what is being assessed (e.g. outcomes), who is responsible, and how the assessment information /results are to be disseminated.
  - Clarify UAC's role in assessment of GE
  - Brian will check in with Dr. Hepp to determine when he will be able to attend
  - As part of this discussion it was suggested that it would be beneficial for the visibility of assessment that the Provost be approached to publicly champion assessment, perhaps starting with sharing updates/information at Full Faculty meetings.
- Brian provided an update on the status of programs tentatively identified to pilot curricular mapping.
  - English is considering participation; it will be discussed at a program faculty meeting. Interest is high.
  - Business is in the process of mapping to meet program accreditation/ASB standards, so participation in this mapping exercise will not happen for the pilot.
  - Pharmacy already completed as part of their ACPE accreditation process.
  - Engineering is interested in participating if able to coordinate with efforts to address ABET accreditation activities. Dr Kalim will be the point person.
- Other Issues/Actions
  - Rhonda volunteered to complete and submit the proposal form to revise the Faculty handbook language regarding the UAC as per the UAC recommendations.
  - Membership:
    - Still need a graduate student representative
    - Need a representative from the School of Education
    - Dr. Ernest Trujillo is unable to continue on the committee due to scheduling conflicts. We thank him for his service over the past few years. Brian will contact Dale Bruns to determine a new faculty representative from the College of Science and Engineering.
  - Brief discussion about the University's commitment to resources for assessment

Meeting adjourned at 4:05 pm

Next meeting: October 28 @ 3:00 in Fenner Hall

Respectfully submitted,

Rhonda A. Waskiewicz