

**University Assessment Committee (UAC)
End of Academic Year Report, 2014-15**

Summary of 2014-15 Accomplishments:

- Revisited the UAC charge language to ensure appropriate representation of faculty and to better define parameters around the appointment of “assessment experts” to the committee.
- Three committee members attended an Assessment Conference at Drexel University.
- Reviewed two GE assessment reports – for the ETS-Proficiency Profile (Math, Writing, Reading/Critical Thinking), and Area II (Scientific World, Critical Thinking, Written Communication).
- Met over the summer months to prepare for the 2014 program review process
- Revised the academic program review form; made minor changes to the administrative unit review form
- Sponsored two workshops to support the academic program review process
- Developed guidelines for an “assessment process” review of submitted program review reports
 - Created 1-page summaries to (1) facilitate program review assessment conversations, and to (2) aggregate to better understand the University’s assessment needs
- Program review happened – for 60 academic programs (including FYF) and 29 administrative units. Vice Presidents were provided with 1-page summaries for their reporting units that completed program review for assistance in assessment/improvement discussions. The Sr. VP/Provost was provided with 1-page summaries that were used to facilitate assessment process discussions with academic program representatives.
- Program review conversations happened – loops were “closed” or at least provided with the ‘link’ (through conversations/feedback) to planning for improvement for the next academic year.
- Development of multi-year, staggered program review schedules for academic programs and administrative units – to vet with appropriate parties and use for ongoing assessment planning
 - Academic schedules were aligned with disciplinary accreditation schedules/needs
- For academic programs, the alignment of SLOs with strategic plan themes and ISLOs was summarized into an ‘undergraduate programs’ summary and a ‘graduate’ programs summary.
- For administrative units, the alignment of current/planned activities with strategic plan themes into a summary
- Spearheaded the need for/conversation to address the development of graduate-level ISLOs.
 - This resulted in the adoption of new graduate learning outcomes, with a UAC/Grad Studies linking member (Justin Matus) coordinating the process.
- Brainstorming and follow-up to address assessment-related 2010 Self-Study recommendations:
 - Worked with the GEC to ensure an update to undergraduate bulletin language regarding appropriate test-out procedures related to GE skill areas
 - Survey of faculty and staff about level of involvement in program review process (to inform future program review planning)

2014-15 Committee Members:

Faculty

- Arts, Humanities & Social Sciences – Mike Garr (Faculty) – *Rotating off after this year*
- Business & Leadership – Justin Matus (Faculty) – *Elected to UAC in 2014-15 (Elected Co-Chair for 2015-16)*
- Education – Karim Letwinsky (Faculty) – *Elected to UAC in 2014-15*
- Nursing – Patricia Sweeney (Faculty) – *Elected to UAC in 2014-15*
- Pharmacy – Adam Welch (Faculty; Co-Chair) - *Rotating off after this year*
- Science & Engineering – Ed Bednarz (Faculty)
- General Education Committee (GEC) Representative – Amjad Nazzal (Faculty)

Staff/Administration

- Advising/University College – MaryBeth Mullen (Staff/Administration)
- Information, Analysis & Planning – Brian Bogert (Staff/Administration; Co-Chair)
- Library – Elizabeth Sullivan (Staff/Administration)
- Student Development – Phil Ruthkosky (Staff/Administration)

Assessment Experts

- Education (Interim Dean), Asst. Dean, Pharmacy – Rhonda Waskiewicz (Assessment Expert) (*June-Feb*)

Students

- Student (Graduate) – Scott Skammer

- Student (Undergraduate) – Kathryn Roshong (*Sept-Jan*); Tom Rowe (*Feb-April*)

Non-Member Regular Attendees/Invited Guests

- Senior Vice President/Provost, Anne Skleder
- General Education Committee (GEC) Chair, Helen Davis
- General Education Coordinator, Janet Starner