## Wilkes University

### FAQ – HOW DO I ADD A TRUSTED DEVICE TO THE PORTAL?

#### Purpose

• This guide outlines the steps necessary to add a trusted device to the Wilkes Portal

#### Requirements

• Active Wilkes Account

#### Notes

• You must be able to login successfully with both password and security questions

#### Process

- 1. From the device, sign in to <u>https://portal.wilkes.edu</u>
- 2. You will be asked to answer two of your security questions.
- 3. In the Additional security verification pop up, check the Trust this device checkbox



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- 4. Answer the first security question and click **Next**
- 5. Answer the second security question and click **Submit**
- 6. The device you used is now trusted and will login without a question prompt