

FAQ – HOW DO I SYNC MY WILKES EMAIL TO MY ANDROID DEVICE?

Purpose

- This guide details the steps necessary to sync your Wilkes email on your Android device

Requirements

- Android Device
- Active Wilkes Account

Notes

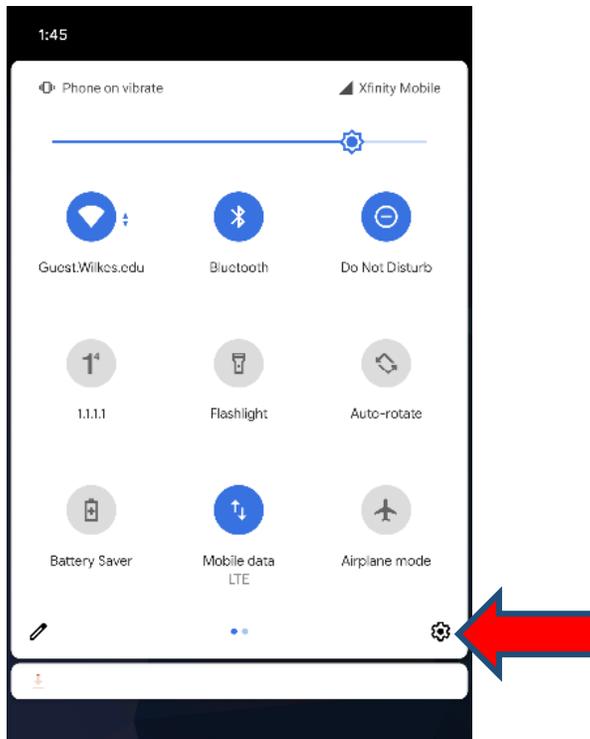
- Be sure your device is up to date

Process

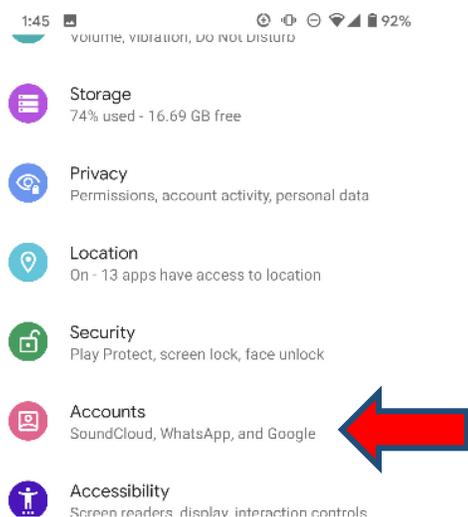
1. Swipe down on your unlocked screen

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2. Press the **Settings** (gear) icon



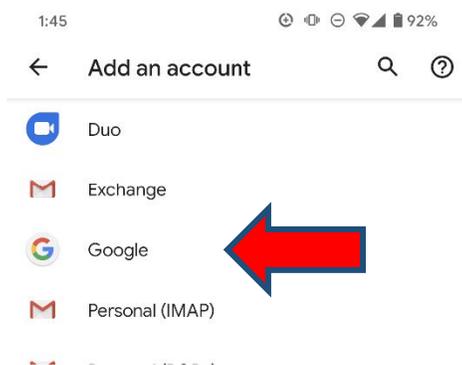
3. Scroll down and select **Accounts**



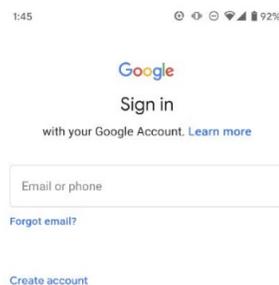
4. Select **Add account**



5. Select **Google** for the account type

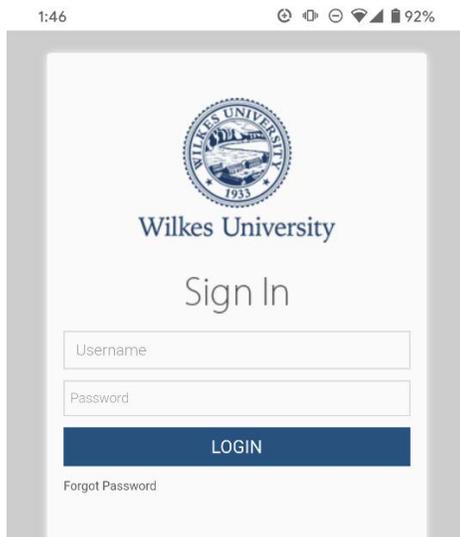


6. Type in your full Wilkes email address (including @wilkes.edu) in the email field and click **Next**

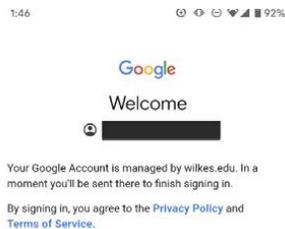


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7. On the following screen, enter your Wilkes username (excluding @wilkes.edu) and password, and then click **Login**



8. A message will pop up; choose **Accept** to finish signing in to your account



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9. Your account will now be listed under **Accounts**



10. Your Wilkes email is now synced with the Gmail app