	Revision:	1.0		
	Effective Date:	3/2/20	Revision Date:	3/2/20
	Last Revised by:	Help Desk	Document Owner:	Help Desk
FAQ – How do I view device activity in the portal?				

Process

1. Sign in at https://portal.wilkes.edu
2. In the **Wilkes Quick Links** section on the left, click the link for **Password Manager**.
3. A **Please re-enter your password** tab will open, enter your password in the pop up and click **Sign in**.
4. On the **Account Security** page, in the **My Devices** box, click the button for **Get Started**.

My Devices

Rediscover the devices you have logged in from.

Get Started
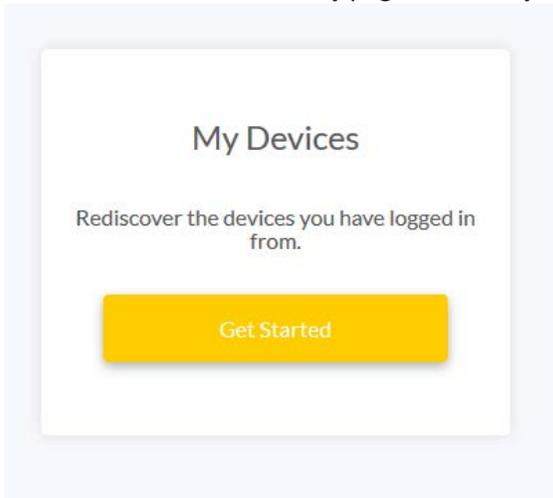
5. On the **Recent Devices** page, you will be able to view device activity.
6. To remove a trusted device, locate it in the list and click the link for **Untrust this device**.

Check when and where specific devices have accessed your account   View All

Device	System Name	Public IP Address	Browser	Timestamp	Action
🖥	computer_windows 10	146.94.254.40	firefox 68.0	Tue Dec 17 2019 14:32:13 EST	**Trusted** **Untrust this device**
🖥	computer_mac os x	146.94.254.40	firefox 60.0	Thu Jul 25 2019 11:10:55 EDT	Not Trusted
🖥	computer_mac os x	146.94.254.40	safari 12.0.1	Fri Jul 19 2019 10:30:01 EDT	Not Trusted
🖥	computer_mac os x	146.94.254.40	chrome 75.0.3770.142	Fri Jul 19 2019 11:38:15 EDT	Not Trusted
🖥	computer_windows 7	146.94.254.40	chrome 78.0.3904.108	Tue Dec 10 2019	Not Trusted

Back to Account Security   My Applications

        a.   **Note**: you will only be able to remove trusted devices.

        b.   **Note**: if you notice a suspicious device, you should consider changing your password.

7.   At the **Are you sure?** pop up, click the **Untrust** button.

Are you sure?

You would have to go through additional security check whenever you log in using this device.

Untrust   Close
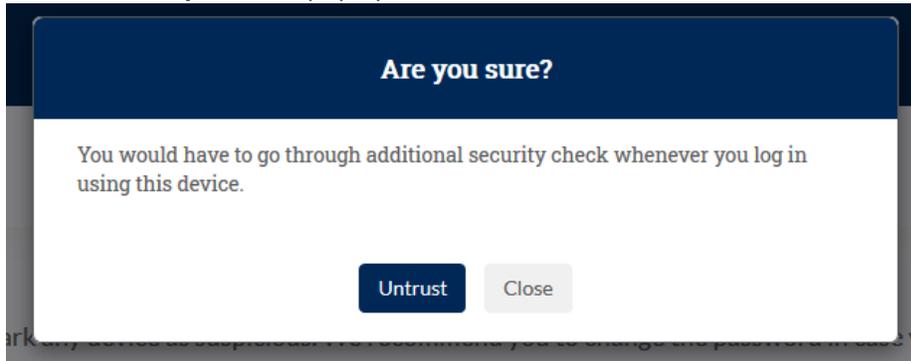
8.   To return to the portal, click the **My Applications** button in the lower right.

9.   At the **Are you sure?** pop up, click **Yes** to save your changes and continue to the portal.