FAQ – Windows 7 Student - How do I map my network drives?

Purpose

This guide details the steps for students to map a network drive using Windows 7.

Requirements

1. Windows 7
2. Active Wilkes account

Notes

1. When on campus you must be connected to the wired network.
2. From off campus you must be connected to the Wilkes VPN client.
3. Drive paths:
   a. Home (H): wilkesu.wilkes.edu\studenthome\home\user.name
   b. Web (W): if a student needs access to the W: drive, the course instructor must email helpdesk@wilkes.edu requesting that access be granted
      i. Please see our guides for using FTP to access this drive.
      ii. To view the site in a web browser, enter the URL as:
          http://studentweb.wilkes.edu/user.name/

Process

1. Click the Start button.

2. Click Computer.
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3. Click **Map network drive**.

4. The Map Network Drive window will appear.

   ![Map Network Drive Window]

   **Drive:** select the appropriate drive letter.

   **Folder:** enter the appropriate drive path, beginning with `\`

   a. **Home (H:) Folder:** `\wilkesu.wilkes.edu\studenthome\home\user.name`

   b. **Staffshares (S:) Folder:** students do not have access to Staffshares

   c. **Web (W):** please see our guides for using FTP to access this drive
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5. Check the box for **Connect using different credentials**. Do not check the box for **Reconnect at logon**. Click **Finish**.

![Map Network Drive dialog box](image1)

6. A Windows Security window will open. Enter the username as WILKESU\username and enter your Wilkes password.

![Windows Security dialog box](image2)

7. Click **OK** and you are now mapped to your network drive.