



Allan P. Kirby Center for Free Enterprise and Entrepreneurship (APKCFEE)

Wilkes University

MENTORING AGREEMENT

Mentee: _____

Mentor: _____

We are both voluntarily entering into this mentoring relationship. We wish for this to be a rewarding experience for both of parties and will spend our time discussing business venture activities, and other information consistent with the purposes of the APKCFEE. We both agree on the following intentions which will guide our mentoring relationship:

1. Relevant to the APKCFEE services, the formal mentoring relationship between mentor and mentee is terminated when: (a) the mentor or mentee requests to withdraw from the relationship; (b) the mentee is no longer a student, faculty, staff member of Wilkes University or client of the APKCFEE.

The role of the Mentor is to further the mentee's business venture; expand the mentee's business network; provide constructive feedback, maintain confidentiality.

The role of the Mentee is to disclose all relevant information; communicate effectively; work diligently to further the business venture; expand the individual's business network, maintain confidentiality.

We agree to meet (circle one): Weekly, Bi-Weekly, Monthly, Other _____ by phone, video or in-person. Meeting times, once agreed upon, should not be cancelled unless this is unavoidable.

Between meetings, we may contact each other by phone, email or text, with _____ being the preferred method. We will always do our best to respond to all communications from our mentoring partners in a timely manner.

We agree to the following additional terms of this mentoring relationship (optional):

Mentor _____

Mentee _____

Date _____

Date _____