



Wilkes University – Luzerne County Community College  
Agreement for Dual Admission

PREFACE

Luzerne County Community College (“Luzerne”) and Wilkes University (“Wilkes” or “the University”) enter into this Dual Admission Agreement (“Agreement”) in order that students enrolled in associate degree programs at Luzerne may be guaranteed admission into a baccalaureate degree program at Wilkes.

Students pursuing Associate in Applied Science, Associate in Arts, and Associate in Sciences degrees at Luzerne County Community College will be guaranteed admission to Wilkes University provided they satisfy all of the following eligibility requirements:

- 1) have an earned high school diploma or its equivalent prior to signing a “Dual Admission Intent” form;
- 2) complete a “Dual Admission Intent” form (available on the Luzerne web site);
- 3) complete at least 12, but not more than 30, credits of post-secondary academic course work prior to enrolling in the Wilkes-LCCC Dual Admission Program;
- 4) maintain a 2.30 cumulative grade point average for all post-secondary academic course work;
- 5) graduate from Luzerne in the associate degree program;
- 6) enroll at Wilkes University within one year of graduation from Luzerne;
- 7) do not attend another post-secondary institution after graduating from Luzerne and before enrolling at Wilkes;
- 8) adhere to all appropriate deadlines as determined by Wilkes; and
- 9) complete all other regular admissions requirements as determined by and to the satisfaction of Wilkes; students must complete and submit a Wilkes application at least two months prior to the start of classes for the following semester.

Students who have previously been enrolled in academic and professional degree programs at Wilkes University are not eligible for the Dual Admission Program.

This Agreement pertains only to admission to Wilkes University. Students admitted to Wilkes University under the conditions of the Dual Admission Program must meet all prerequisites and eligibility requirements for admission to specific degree programs. Students seeking admission to Wilkes must satisfy all conditions set forth in the Preface of this document, meet application deadlines, and satisfy all other regular admissions requirements as determined by Wilkes. Students must select a specific academic degree program (not “Undeclared”). Admission to specific degree programs is not guaranteed, and students must also satisfy all eligibility requirements for degree programs, which are not affected by this Agreement. Luzerne students who complete a “Dual Admission Intent” form will be governed by the Wilkes degree requirements in effect at the time of their Wilkes matriculation. Prerequisites and eligibility requirements for specific degree programs are specified in the Letters of Intent on file in the Transfer Advising Office at Luzerne County Community College and in the Office of Admissions and the Office of Prior Learning Assessment at Wilkes University.

In order to facilitate the transfer of Luzerne graduates to Wilkes in the Dual Admission Program, the parties assume the following obligations:

## OBLIGATIONS OF WILKES UNIVERSITY:

A. For students accepted into the Dual Admission Program, Wilkes agrees to

- 1) waive the admissions application fee;
- 2) award academic scholarships to qualified students;
- 3) send a letter of provisional admission and general Wilkes information to all Luzerne students who are guaranteed admission to Wilkes under this Agreement;
- 4) ensure that Luzerne students are provided with financial aid information and receive full consideration for financial aid upon matriculation to Wilkes;
- 5) guarantee to each student enrolled in the Program a minimum of \$10,000 annually in institutional aid upon full-time enrollment at Wilkes;
- 6) provide a special Wilkes identification sticker to be affixed to the student's LCCC identification card, which shall entitle the student to
  - a. admission to selected campus events free of charge or at reduced student rates, including theatre productions, concerts, recitals, and Student Government and Student Development sponsored events;
  - b. admission to selected campus activities, including Club Day, Majors and Minors Fair, Homecoming, and the Wilkes Block Party;
  - c. subject to availability, discounted tickets for Student Development bus trips to New York City, Philadelphia, and other venues;
  - d. access to the Wilkes University gymnasium, including the Fitness Center;
  - e. free admission to all home games and sporting events; admission to special academic events, including presentations by guest speakers, workshops, poetry readings;
  - f. access to services of the Center for Global Education and Diversity, including opportunities to participate in Study Abroad programs; and
  - g. student discounts at the Wilkes-King's Barnes & Noble bookstore on Public Square;
- 7) access to campus surface lot parking, free of charge for business, classes, and events at Wilkes while enrolled at Luzerne; and
- 8) ensure that, once they matriculate at Wilkes, Luzerne "Dual Admission" students are accorded all the rights and privileges of other Wilkes students.

**NOTE:** *Luzerne students enrolled in the Dual Admission Program and participating in or attending activities, classes, and events at Wilkes will be subject to the rules and regulations governing all Wilkes students while on University property.*

B. Students enrolled in the Dual Admission Program but not yet matriculated at Wilkes will be eligible to register free of charge for a maximum of 9 credit hours in courses offered by Wilkes University. These courses must be applied to the specific degree program that the student intends to pursue at Wilkes.

## OBLIGATIONS OF LUZERNE COUNTY COMMUNITY COLLEGE:

Luzerne County Community College agrees to

- 1) publicize this Dual Admission Agreement to prospective students in recruiting and admissions literature;
- 2) inform matriculating students of the opportunity for Dual Admission to Wilkes University under the conditions of this Agreement;
- 3) distribute, receive, and process the requisite "Dual Admission Intent" online form, which students must complete and submit in order to be eligible for this Program;
- 4) record the annual Fall and Spring cohorts of students who meet the eligibility requirements for Dual Admission;
- 5) provide to the Office of Admissions, Wilkes University, cohort databases of all eligible associate's degree enrollees admitted under this Agreement;
- 6) recommend to students who complete and submit the "Dual Admission Intent" form that they pursue programs at Luzerne that have been designed for transfer; and
- 7) affix a Wilkes sticker to the student's LCCC identification card.

JOINT OBLIGATIONS:

- 1) The term of the Agreement will last for a period not to exceed five (5) years, commencing when all applicable signatures are obtained. Wilkes may revise the terms of this Agreement by giving Luzerne written notice at least one year in advance of the effective revision date. Should this Agreement be revised or terminated, it is understood that the revision or termination will not apply to students already accepted to Wilkes University under the terms of this Agreement, but not yet enrolled in classes at Wilkes.
- 2) Luzerne and Wilkes will jointly develop and implement advertising and promotional efforts to attract students to the Program and will develop, maintain, and share non-confidential records of the Luzerne students admitted into the Program to the extent permitted by law.
- 3) Each institution shall designate a representative who will coordinate and monitor the Dual Admission Program.
- 4) Luzerne and Wilkes understand that they shall act in an independent capacity in the performance of this Agreement and shall not be considered employees, agents, affiliates, or subsidiaries of one another. Neither Wilkes nor Luzerne has the right to bind or obligate the other in any manner inconsistent with or unrelated to this Agreement. This Agreement is governed by the laws of the Commonwealth of Pennsylvania.
- 5) This Agreement represents the entire understanding between parties. This Agreement may be modified only in writing with the same degree of formality as the original Agreement.
- 6) Any notice to be given hereunder by one party to the other may be effected by personal delivery in writing, or by US mail (registered or certified, postage prepaid with return receipt requested). Mailed notices shall be addressed to the parties at the addresses set forth hereinafter, but each party may change his or her address by written notice in accordance with this paragraph. Notices delivered personally shall be deemed communicated as of five (5) days after mailing.

If to Wilkes:

Wilkes University  
84 West South Street  
Wilkes-Barre, PA 18766  
Attention: Office of the Provost  
with a copy to  
University Counsel

If to Luzerne:

Luzerne County Community College  
1333 South Prospect Street  
Nanticoke, PA 18634  
Attention: Academic Affairs  
with a copy to  
Financial/Contract Associate

Signed this day, May 2, 2012:

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Joseph E. Gilmour, President, Wilkes University

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Thomas P. Leary, President, Luzerne County Community College