**Note:** Online registration is available from MyWilkes site noted below under payment options. If you register online, do not also mail a registration.

Graduate Education • 84 West South Street • Wilkes-Barre • PA 18766 • Telephone: 1-800-WILKES-U • www.wilkes.edu/GradEd

**WILKES UNIVERSITY GRADUATE EDUCATION REGISTRATION**

COURSE SITE LOCATION: ____________________________________________________________

FALL 20_________ SPRING 20_________ SUMMER 20_________

Wilkes Identification Number (WIN#)
WIN ID# ___________________________ Birthdate: ______/____/_______
Sex: ☐ M ☐ F Veteran: ☐ Yes ☐ No ☐ GRADUATE ADMITTED
☐ GRADUATE NOT YET ADMITTED
☐ CPE STUDENT for SBL COURSES ONLY

Name _______________________________ e-mail __________________________
Home Address ________________________ Home Phone ____________________
City __________________ State ______ Zip _______ Work Phone __________________
School District / Employer ________________________________

Race: ☐ White (non-Hispanic) ☐ Asian or Pacific Islander
☐ Black (non-Hispanic) ☐ American Indian or Alaskan Native
☐ Hispanic
Citizen: ☐ Yes ☐ No
If No: ☐ Permanent Resident ☐ Non-Resident

Degree: M. S. Education Program Major: ____________________________
Circle One: Degree or Special Non-Degree

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GRADUATION-GRD OOOB (Check here to register during the same semester in which you enroll in the last course required to complete your master’s degree. A Graduation fee is added to your tuition invoice and is subject to change without notice.)

I apply to enroll in the course(s) listed above, recognizing that I have full academic and financial responsibility for these courses unless I withdraw officially with Wilkes University prior to the announced deadlines.

*** TUITION PAYMENT OPTION ***

Complete all information, check payment option selected, sign & date below:

Total # Credits: _______ Semester: __________________________
Tuition Amount: $ __________________________
Facilities-Use Fees: $ __________________________
*Total Amount Due: $ __________________________

PAYMENT ENCLOSED (Checks payable to: Wilkes University -- please write Wilkes ID WIN# on check)

Note: Online tuition payment & printed receipts are available from [http://mywilkes.wilkes.edu](http://mywilkes.wilkes.edu). Students need their Wilkes email address & password to log into the portal. To use online service, click "Login to Secure Area." After logging in, click on “Student Services" & select “Pay on Account” option. Payment via credit/debit card with MasterCard, Discover or American Express (Visa not accepted) will be assessed a 2.75% non-refundable convenience fee by the credit card processor based on the total amount of charges.

EMPLOYER DEFERMENT*: Deferments must be submitted prior to the beginning of each semester. Deferment applies only to the amount your employer will reimburse you. The deferment form is located at [http://www.wilkes.edu/pages/635.asp](http://www.wilkes.edu/pages/635.asp)

FINANCIAL AID: Complete relevant financial aid applications at [http://wilkes.edu/pages/564.asp](http://wilkes.edu/pages/564.asp)

*Regardless of my school district’s or employer’s tuition reimbursement policy, I am liable for all charges for the above listed courses and I agree to pay Wilkes University for these courses no later than thirty (30) days after the end of the class. I certify that I have read all of the above and agree to the terms and conditions noted therein. I understand failure to do so will result in the placement of a financial hold on my account.

SIGNATURE (required): ___________________________________________ DATE: ___________________________