



M.S. School Business Leadership Graduate Program Plan

Listed below are courses to be taken to complete your Master’s Degree. Courses can be taken in any order except for the SBL 510, which is to be taken as the last class. As you progress through the program, please keep an account of the courses taken on this checklist. Please refer to the Graduate and Professional Studies Bulletin for specific course descriptions and other prerequisites. At any given time, if you need to verify a course, please contact your advisor. Also, please contact your advisor prior to your last semester to complete a preliminary graduation audit.

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Information of the Elements of School Business program offered through PASBO, which is recommended as prerequisites for these courses is available through PASBO by going to their web site www.pasbo.org or by calling Corrine Shearer at 717-540-9551.

All courses in Area X: School Business Leadership - SBL

Courses are 3 credits each unless otherwise noted.

Course Title	Semester/Year Completed	
SBL 501 Public Relations and School Communications	_____	SBL 507 Information Technology in Education _____
SBL 502 School Facility Management	_____	SBL 508 Student Transportation _____
SBL 503 Financial Operations of School Districts	_____	SBL 509 Food Service in Education _____
SBL 504 Financial Planning and Management for School Business	_____	SBL 510 Leadership for School Business _____
SBL 505 Human Resources in Education	_____	Total Credits Completed (should =30): _____
SBL 506 Materials Management in Schools	_____	GRD 000B: Graduation (Fee required) _____

Remember, you must register for GRD 000B by the advertised deadline to graduate in the upcoming semester.