LIBRARY COMMITTEE MINUTES – September 2009

Date: Sept. 15, 2009

Attendees: Naomi Baker, Dennis Hupchick, Sean Kelly, Prahlad Murthy, Ellen Raineri, Maria Rinaldo, Dean John Stachacz, Fred Sullivan

Naomi Baker called the meeting to order at 11:05am in the McClintock Room of the Farley Library.

Agenda items:

1. Approval of minutes. Minutes were approved with changes to 1ei and 1eiv.

2. Update on Library Position. Is being re-advertised. Dean Stachacz feels that the applicant pool is good and expects to make a decision before the semester ends. In time, the library will also have librarian liaisons for each academic department.

3. Learning Commons: Has a combination of $500,000 – ($75,000 – Alden Foundation Trust; $25,000 Student Government; and $400,000 - University). Phase 1 Changes: lower level will have new carpeting, lights, and paint. Multiple work/study group sections will be set up for large groups, 6-8 student groups, 2-3 student groups and closed group spaces. There will also be movable white boards. The writing center will move from Breiseth to the lower level. An ADA restroom will be added. Oct 15th, work will start and is expected to be completed by the beginning of spring. The lower level will be closed with the exception of the Library Media Room. Access to that will be from the back stairwell. Fred Sullivan had inquired about handicapped accessible access to the Library Media Room, and Dean Stachacz will research that inquiry.

   Phase 2 will focus on the front entrance and the first floor (lights, ramp, paint), and HVAC work ($800,000). Phase 2 may span renovations to the 2nd and 3rd floors. A floor plan of the lower level was available to the committee to see proposed plans.

   Periodicals that were duplicated in JSTOR were pulled. In the summer, chairs were contacted to see if they wanted the periodicals. Before disposing of the unclaimed duplicate bound periodicals, the committee recommended that chairs be contacted again this semester. Other bound periodicals were moved to the 2nd and 3rd floors.

4. Strategic Plan. Fred Sullivan recommended adding ADA accessibility as Goal 6. The committee was asked to review the goals prior to the next committee meeting.
5. **2011 Budget.** Dean Stachacz stated that the budget has not been requested. He mentioned that he does Zero Based Budgeting.

6. **Faculty Feedback and Ideas.** Maria Rinaldo asked about extended hours during exam week, Dean Stachacz offered to check what the past hours were.

7. **Other.** Dean Stachacz asked faculty to remind their departments that if they have book orders, they should place them with Heidi Selecky before January. Sean Kelly inquired about Project Muse. Dean Stachacz is working with Ann Pelak on a grant for the Web of Science which is based on a ½ grant and a ½ matching gift.

**Meeting Adjourned:** 12:03 pm

**Meeting Minutes Prepared By:** Ellen Raineri