LIBRARY COMMITTEE MINUTES – October 2009

Date: November 3, 2009

Attendees: Naomi Baker, Dennis Hupchick, Sean Kelly, Prahlad Murthy, Kristin Pitt, Ellen Raineri, Heidi Selecky, Dean John Stachacz

Naomi Baker called the meeting to order at 11:07am in the McClintock Room of the Farley Library.

Agenda items:

1. **Approval of minutes.** Dennis moved to approve the minutes. Sean seconded the approval.

2. **Introduction of Kristin Pitt.** An introduction was exchanged among Kristin and other members of the committee.

3. **Update on Learning Commons:** Construction started downstairs. The Islamic Prayer Room has been re-located to Wekeseser Hall.

4. **Discarding of Duplicate Bound Periodicals.** An additional reminder of duplicate periodicals that are available was sent out, and more periodicals were requested by departments.

5. **Preliminary 2011 Budget.** Dean Stachacz distributed the requested budget. A significant change was made for the Book Budget and for electronics

   a. Last year the library realigned the budget lines to reflect actual spending patterns. This was an eye opener as it showed that the book budget had been almost completely eroded by the serials budget. The library also requested additional money for many electronic databases that are lacking to support the teaching mission of Wilkes University. The budget request also brought all other line items to actual spending levels.

   b. This year’s budget request has been submitted. The new Budget reflects a 45 – 47% increase from last year, and includes the Pharmacy Library Budget. We are trying to get the budget to where it should be to support us all and aid in student recruitment and retention.
   * Reflects the amount of money need to maintain our current serials collection.
   * Requests a large increase in the book budget line to rebuild the monograph collection as well as add electronic book collections such as Books 24/7 and Net Library.
   * Requests an additional infusion of money in the Serials budget line to purchase additional electronic resources to support the teaching and
research mission of Wilkes University. We had been relying on the public library for some of these resources and it appears that they will disappear with the recent state budget cuts. If our grant request for the digital archives of Web of Science is approved, we will need additional resources to maintain a current subscription.

- Requests additional funds to support ILL Dues and Memberships and other budget lines to support the addition of PALCI’s E-Z Borrow.
- Realigns actual spending patterns in Pharmacy Library budget lines. Requests additional resources to reinstate a database recently cancelled due to insufficient funds.

6. **Library Committee Website.** Naomi distributed sample websites for consideration (Core Review Committee, FDC, Curriculum Committee). Group determined it would like the library committee’s website to have the content of names of committee members, link to faculty reports & year end reports, goals for the year, and link to the library.

7. **Faculty Feedback and Ideas.** Dean Stachacz continues to meet with departments in the university.

8. **Other.** Will need to think about main floor renovations.

**Meeting Adjourned:** 11:41 pm

**Meeting Minutes Prepared By:** Ellen Raineri