Library Committee Minutes
Tuesday, January 20, 2009

In attendance: Naomi Baker, Ron Pryor, Matt Zukoski, Ellen Raineri, Heidi Selecky, Dean John Stachacz, Maria Rinaldo

Naomi Baker called meeting of Library Committee to order at 11:08 am in the McClintock Room in Farley Library.

Ron Pryor moved and Matt Zukoski seconded approval of the minutes from the Nov.18, 2008 meeting. The minutes were accepted and submitted.

I. Report from Dean John Stachacz
   a. Update on Library positions from Dean Stachecz.
      i. All positions have been filled.
         1. Jennifer Little will be here June 1, 2009 to begin work.
   b. Library Budget Supplement
      i. December 24, 2008 Provost Verrett granted funding of $52,500.00 to be used for the 1st time fees for JSTOR Arts and Sciences 1 – 4 and the compliment. This will add 600 titles to our Periodicals. Thank you to Dr. Verrett. This is phase one of the acquisition process. Formal announcement in Wilkes Today when it is online.
      ii. Library staff would be happy to come to individual schools and/or classes to give instructions on using JSTOR.
      iii. We cannot obtain EZ Borrow at this time. We will try again for next Fiscal Year. They are in the process of changing their software, and it would not benefit us to obtain it before that process is complete. They project completion by the summer of 2009.
      iv. Fifteen HP laptops were donated to the university. Five of those laptops were designated by the IT Committee to go to the library to be used as loaners. The library now has 20 working laptops for loan.
   c. LibQual Survey - They are in the fine-tuning stages now. The survey will run from Feb. 2 – 23, 2009. We need to get the word out so we have high participation. There are 25 questions on the survey. Comments are very important. This is the best way to collect data to support requests to the administration for the library.
   d. Library facility
      i. Still working on the Alden Foundation Grant Proposal. Electrical problems on the 3rd floor still exist.
      ii. Basement – The old Stark Room has been dismantled for office space. They are now trying to reintegrate all the furniture from there throughout the library. Some of it has been moved to the conference room in the front offices, and some to the Farley Room.
iii. Media Room – The films were moved up to the 2nd floor at some point earlier, but they have now been moved back downstairs to the media room. Four small offices will now be available for graduate students to use as quiet study. There will be a key at the circulation desk that they can check out. These offices are located behind the McClintock Room. This is not ready to be announced yet.

e. Update on computer cart – Library committee has decided to drop the issue.

f. Heidi Selecky announced that the artifacts in the Polish Room have been inventoried. There will be a list posted somewhere when it is completed.

Meeting adjourned: 11:46 a.m. The next Library Committee meeting will be February 17, 2009. Minutes submitted: Naomi Baker