Minutes of Core Review Committee
March 10, 2009


I. Dr. Whitman called the meeting to order at 11:15 a.m. The minutes of Feb. 12, 2009 were approved.

II. Old Business: Updates on General Education assessment

**Quantitative Reasoning:** Chairman Whitman reported that artifacts for quantitative reasoning have been submitted directly to Brian Bogert who is archiving the artifacts. The drop box was not used; Dr. Flint commented we need to communicate more clearly that the site is up and running so the process is followed.

**Oral Communication:** Dr. Wenger reported that the communication department will use the CRC rubric for assessment of selected COM 101 sections. Since we want to also assess capstones, Dr. Morrison will distribute rubrics to the education department for use in evaluating student teachers; Dr. Whitman will distribute them to the sciences, and Dr. Wenger will distribute them to history.

**Distribution Areas:** Dr. Flint noted that program reviews that were recently submitted cover 2007-08; the 2008-09 documents are due later this semester. There are only thirteen 07-08 reviews on the faculty share drive; we need to find out if there will be a more robust submission process for the 08-09 reviews. At present there is no specific section devoted to general education on the review form; Dr. Flint will request that this be added to the template.

**FYF:** Assessment of FYF is moving forward; Dr. Flint commended Ebonie Stringer, Andrew Miller, Prahlad Murthy, and Tom Thomas for their hard work on this.

**WAC:** The discussion turned to students writing to learn and learning to write. Dr. Simon noted there is still no director of WAC and suggested the CRC request that this position be filled. The present WAC procedural document includes specific reference to former WAC director Agnes Cardoni; Dr. Whitman will request FAC to remove Dr. Cardoni’s name and substitute the term “program director.” A question was raised whether the full faculty needs to approve all WAC proposals. Dr. Whitman will check on the procedure. The question of assessing WAC was raised; 5-year program reviews will include WAC; these documents will come before CRC.

**MAPP:** Over 160 students have taken the tests, and these are distributed fairly evenly across the classes; we will close the testing by March 21.

**Center for Global Education:** Dr. Morrison reminded the committee that we intend to bring in the staff from the center; there is a need to make the campus more aware of their services. Dr. Anthony will also take this issue before FAC; faculty need to know who to contact with ESL and other needs. Dr. Whitman will extend the invitation for the next meeting. It was
also suggested that Dr. Anthony ask FAC to invite Dr. Suarez to a faculty meeting to discuss the center’s work.

**CRC Website:** Dr. Simon reported he has met with Craig Thomas and has had two training sessions. Dr. Flint noted the need for a webpage for General Education; she will also be rewriting the Gen Ed description for the *Bulletin*.

The meeting adjourned at 12:20 p.m. The next meeting is April 7 at 11 a.m.

Respectfully submitted,

Dr. Diane Wenger