Minutes of Core Review Committee
February 12, 2009


I. Chairman Whitman called the meeting to order at 11:07 a.m. The minutes of Feb. 3, 2009 were approved as written.

II. Old Business
   A. Updates on General Education assessment

      1. Dr. Wenger distributed Dr. Mark Stine’s rubric for Com 101; members discussed the possibility of extrapolating information from that rubric for the Oral Communication assessment component. Further discussion including the possibility of assessing capstones as well as Com 101; it was emphasized that we are not assessing the success of Com 101 but students’ achievement of the desired outcomes.

      2. Dr. Whitman reported that it is clear that many people on campus, including engineering chairperson Marla Troy, do not know about the resources available for international students through the IEP program. The international team will be invited to a future CRC meeting to discuss their services.

      3. Distribution Areas: Some program reviews are posted on the Middle States faculty-staff shares.

      4. FYF: The FYF program will have its assessment report completed by March 15.

      5. MAPP Testing: Brian Bogert has informed us that 25 students who signed up for the MAPP have not taken the exam; he will contact them and do another mass mailing. Certain areas are still underrepresented. Dr. Morrison received CRC approval to share our process for choosing MAPP with her graduate level class.

      6. Submitting Artifacts: Dr. Whitman will follow up with Ming Lew on his submissions for Quantitative Reasoning.

      7. Workshop on Assessment process: Dr. Simon asked if we could do a webcasts workshop on the assessment process.

   B. CRC Website

      Dr. Simon reported he has met with Russ Dively, and is being trained on how to update and maintain the CRC website.
C. Discussion on the assessment of the General Education Curriculum itself, and the documents previously distributed by Chairman Whitman, was deferred until the next meeting.

The meeting adjourned at 12:30 p.m. The next meeting is scheduled for March 3, during spring break. Dr. Whitman will send out e-mails to check member availability.

Respectfully submitted,

Dr. Diane Wenger