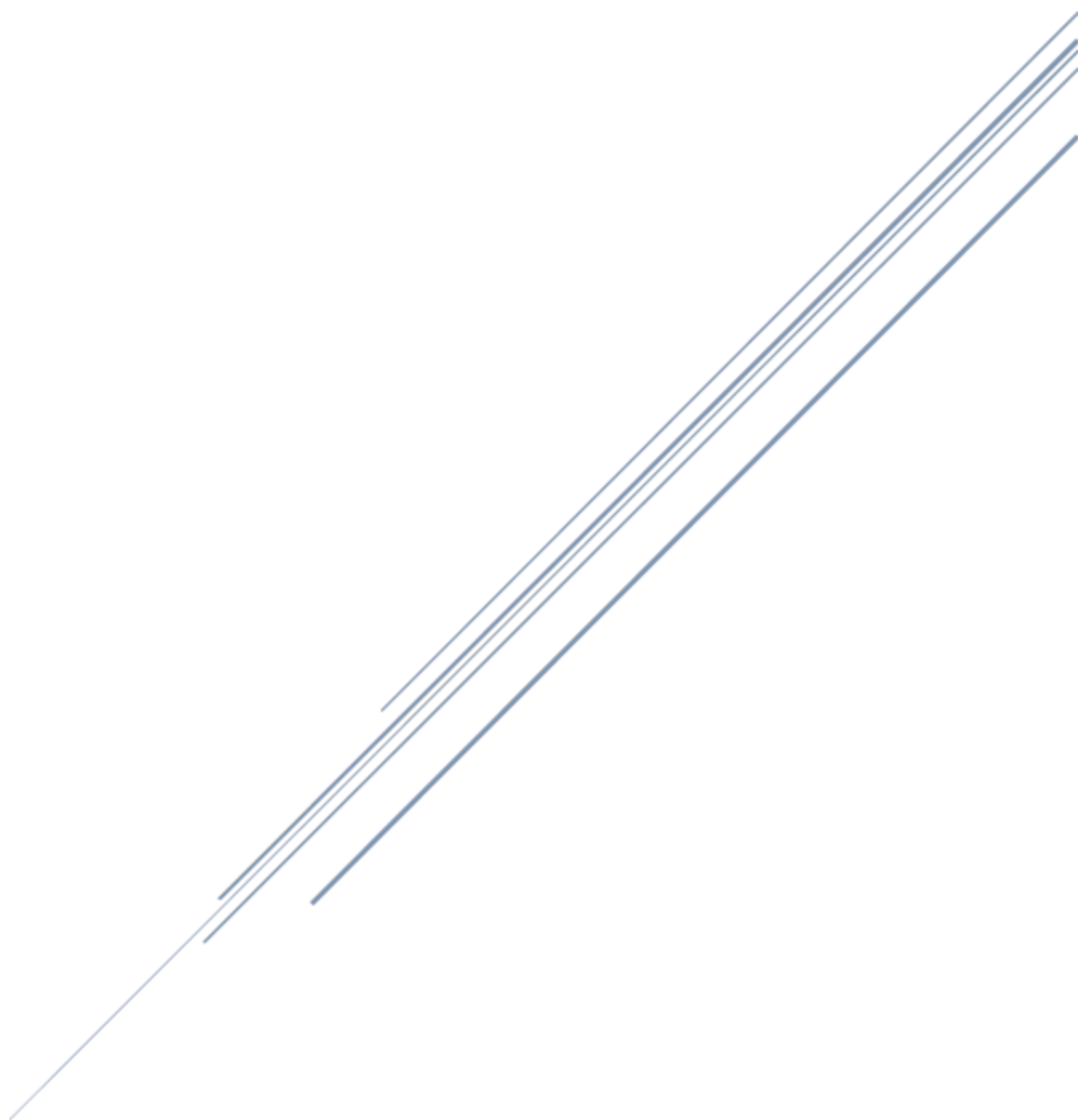


# THE HOSPITALITY LEADERSHIP CLUB OF WILKES UNIVERSITY

Club Constitution



# **The Hospitality Leadership Club of Wilkes University**

## **PREAMBLE**

Whereas we believe that Wilkes University students interested in the field of Hospitality should organize for mutual benefit, we hereby establish the Hospitality Leadership Club of Wilkes University.

## **ARTICLE I. NAME & PURPOSE**

### SECTION 1: Name

Hospitality Leadership Club

### SECTION 2: PURPOSE

The purpose of The Hospitality Leadership Club of Wilkes University shall be:

- a. To promote the engagement of Wilkes students in the workings of the hospitality industry;
- b. To encourage and uphold honesty in the pursuit of a hospitality career;
- c. To assist students in personal seeking of knowledge regarding hospitality leadership;
- d. To support Wilkes University community business efforts through:
  - Social/fundraising events
  - community giveback events hosted by the club;
- e. To support faculty in fostering scientific study and research in the field of hospitality leadership studies;
- f. To develop leaders with advanced knowledge of the hospitality leadership industry
- g. To better connect Wilkes University with the surrounding community through fundraising and community service events;

## **ARTICLE II. MEMBERSHIP**

### SECTION 1: Membership Qualifications

Membership shall be open to all students interested in Hospitality and any other individuals who are approved by the board of directors. To be considered a club member, a student must participate in and contribute to it least one club project per year.

## **ARTICLE III. CLUB BOARD OF DIRECTORS**

SECTION 1. The board of directors shall be the faculty advisor, president, vice president, treasurer, secretary, as well as any other officers deemed necessary by the club.

SECTION 2. The vacant board of director positions and the vacant club officer positions shall be elected in the spring of each year to serve the following year (unless the current club officers wish to resign or run for another position).

SECTION 3. All elected officers shall be chosen by secret ballot, and nominations shall be made from the floor. The candidates receiving a plurality of all votes cast shall be elected.

SECTION 4. Any board member or other elected officer who fails to fulfill the terms of office or to serve in an agreed-upon official capacity may be removed. Such action shall be effective only upon a majority vote of the board of directors taken at an official meeting called for such purpose.

#### **ARTICLE IV. DUTIES OF THE CLUB BOARD OF DIRECTORS**

SECTION 1. The president's duties shall be to preside at all meetings, to appoint all special committees, and to be the chairperson of the board of directors.

SECTION 2. The vice president shall perform the duties of the president in the president's absence. In the event of vacancy of the presidency, the executive vice president shall succeed to the presidency.

SECTION 3. The treasurer shall be charged with the duty of calculating and budgeting all the club's events and expenses.

SECTION 4. The secretary will be in charge of keeping the minutes of all meetings as well as maintaining any other records the club may acquire. They will also be in charge of informing club members of meetings, events, and special times that are of importance to the club.

#### **ARTICLE V. FACULTY ADVISOR**

SECTION 1. The administration of the university shall appoint a faculty advisor who will be the personal representative of the administration.

SECTION 2. The advisor will serve for at least one full school year, shall attend the meetings of the club, and shall aid and advise the group on matters under consideration.

SECTION 3. The faculty advisor shall be responsible for the continuity of records and other property of the club.

#### **ARTICLE VI. COMMITTEES**

SECTION 1. There shall be the following standing committees: the board of directors, and the membership committee.

SECTION 2. The board of directors, which consists of all the elected officers and the advisor of the club, shall decide on the policies of the group, as well as aid and advise the president of his/her duties.

SECTION 3. The membership committee, shall enlist all eligible persons desiring to join the club, and perform such other related duties as the president shall delegate.

SECTION 4. The president shall appoint any other committees as deemed necessary.

#### **ARTICLE VII. MEETINGS**

**SECTION 1: The club will meet on Tuesdays during club hours, unless otherwise specified by the executive officers.**

#### **ARTICLE VIII. RECORDS**

SECTION 1. The records of the club shall consist of a minutes book, membership records, and financial records, as well as any other such records as the chapter deems necessary.

#### **ARTICLE IX. BYLAWS AND AMENDMENTS**

SECTION 1. The constitution, together with the bylaws, shall constitute the operating basis of the club.

SECTION 2. The constitution may be amended by a majority vote of the members present, with proper notification having first been given to the entire membership.

SECTION 3. Bylaws may be added or amended by a majority vote of the members present, with proper notification having first been given to the entire membership.

#### **Bylaws of The Entrepreneurship Club of Wilkes University**

NUMBER 1. A copy of the constitution of the club shall be provided for each member of the board of directors. The constitution will be reviewed annually to ensure that it is in keeping with the needs and activities of the club.

NUMBER 2. The board of directors shall determine the number, location and times of meetings. Notice of all such meetings shall be posted or sent in writing to all members not less than five days in advance of the date set for the meeting.

Date approved by student government:

Submitted by:

**Printed name of vice president**

Mingzhu Yue

**Signature of vice president**

Mingzhu Yue

**Printed name of president**

Victoria Morrison

**Signature of president**

Victoria Morrison

**Printed name of faculty advisor**

Dr. HyeRyeon Lee

**Signature of faculty advisor**

Dr. HyeRyeon Lee