



M.S. School Business Leadership Graduate Program Plan

Listed below are courses to be taken to complete your Master's degree. As you progress through the program, please keep an account of the courses taken. At any given time, if you need to verify a course, please contact your advisor who will be assigned after your acceptance to the program.

Dr. Charles Smargiassi
 Telephone: (570) 408-4244 or toll free (800)WILKES U, ext. 4244
 Email: charles.smargiassi@wilkes.edu

All courses in Area X: School Business Leadership - SBL

Courses are 3 credits each unless otherwise noted.

Course Title	Semester/Year Completed	Semester/Year Completed
SBL 501 Public Relations and School Communications	_____	SBL 506 Materials Management in Schools _____
SBL 502 School Facility Management	_____	SBL 507 Information Technology in Education _____
SBL 503 Financial Operations of School Districts	_____	SBL 508 Student Transportation _____
SBL 504 Financial Planning and Management for School Business	_____	SBL 509 Food Service in Education _____
SBL 505 Human Resources in Education	_____	SBL 510 Leadership for School Business _____ (SBL 510 is capstone course- must be taken last)
GRD-OOOB: Graduation (Fee required)	_____	
Total Credits Completed (30 credits required):	_____	

Please contact your advisor prior to the last semester to obtain a graduation audit. Remember, you must register for GRD-OOOB to graduate.