

Policy Statement for Students Transferring Three Credits of English Composition

Students who transfer three credits in English Composition to Wilkes from another institution for credit toward our four-credit English 101 may choose either of the following options to fulfill or achieve a “waiver” of the fourth credit hour in Composition:

Option One – Complete a writing course in English: Students may fulfill the additional credit hour in composition by completing a second composition course at Wilkes. Eligible courses include English 201, 202, 228, and 308.

Option Two – Submit a Portfolio: Students seeking a waiver from the fourth credit hour in English Composition who cannot take an English writing course, may, in consultation with the English department, submit a portfolio of recent academic writing – some of which was completed at Wilkes—that demonstrates the competencies defined in the English department’s standardized portfolio assessment form. Students intending to submit a portfolio must do so in consultation with the chair of the department, Dr. Mischelle Anthony.

- This collection should include assignments from a variety of courses (any discipline).
- This collection can include assignments from other institutions and from Wilkes, or only assignments from Wilkes courses.
- Aim for 7-10 examples, at least three of which have substantial works cited pages with in-text citations.
- It is recommended that students choosing to complete this portfolio wait until their junior year at Wilkes.
- The portfolio assessment form is available in the English Department office, Kirby Hall 202, or students may email the department chair for the form (mischelle.anthony@wilkes.edu).
- Please note:
 - assignments from FYF, Eng 120 courses (introduction to literature) or their equivalent at other higher education institutions, and group-authored assignments are not eligible for this portfolio; and
 - no academic credits toward graduation are awarded to students by exercise of this waiver.

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